



## WROUGHTON PARISH COUNCIL

8 April 2019

Dear Councillor,

You are **summoned** to attend a meeting of the **PARISH COUNCIL**  
to be held on **MONDAY 15 APRIL 2019** at **7.30pm**  
in **The Ellendune Community Centre, Barrett Way.**

A handwritten signature in black ink, appearing to read 'J. Smart'.

Jodie Smart  
Clerk

### AGENDA

1. **Apologies**  
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.
3. **Public Questions**  
To receive and respond to any questions, comments or representations from the public.  
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**  
To confirm as a true record the minutes of the Parish Council meeting held on 18 March 2019.
5. **Community Safety**  
To note the minutes of the Community Safety Forum meeting held on 28 March 2019.  
  
To discuss any other community safety items.
6. **Information from Borough Councillors**  
To receive information from the three Ward Councillors regarding any issues which they consider to be relevant to the Parish.
7. **Parish Council Representatives' Report**  
To receive reports from Members of outside bodies.
8. **Chair's Report**  
To receive a report from the Chair.
9. **Safe Drive Stay Alive**  
To consider contributing to the safe drive stay alive initiative, following the presentation from Dorset & Wiltshire Fire and Rescue Service at the previous full council meeting (copy attached).

- 10. Practitioners Conference**  
To consider the report of the Clerk regarding the Society of Local Council's Practitioners Conference (copy attached).
- 11. Election of Chairs and Vice Chairs**  
To consider the report of the Clerk regarding the election of Chairs and Vice Chairs (copy attached).
- 12. Terms of Reference and Scheme of Delegation**  
To consider the report of the Clerk regarding the terms of reference and scheme of delegation (copy attached).
- 13. Exclusion of Press and Public**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.  
Reason: Contractual matters.
- 14. Vehicles**  
To consider the report of the Clerk regarding an additional vehicle for the Grounds Maintenance Team (copy attached).
- 15. CCTV**  
To consider the report of the Clerk regarding CCTV (copy attached).
- 16. Sports and Youth Facilities Working Party**  
To receive the notes and plans from the Sports and Youth Facilities Working Party meeting held on 20 March 2019 (copy attached).
- 17. Wroughton Neighbourhood Plan Review**  
To consider the recommendation of the Planning, Safety & Highways committee to approve the review of the Wroughton Neighbourhood plan and consultation timeline. (Copies attached)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.