

WROUGHTON PARISH COUNCIL



FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 17 July 2019 at 7.30pm
in the Ellendune Community Centre

- Present** Cllr L Campisano (Vice Chair)
Cllr C Clark
Cllr J Hewer (Chair)
Cllr H Hodd
Cllr H Dosanjh
Cllr G Overbury
- Clerk** Emma Freemantle (Deputy Clerk)
- FGP/024** **Apologies**
Apologies were received from Cllr A Richards
- FGP/025** **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest nor applications for dispensation.
- FGP/026** **Public Questions**
There were no members of the public present.
- FGP/027** **Minutes**
Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting held on 19 June 2019.
- FGP/028** **Payment Schedule for July 2019**
Members **RESOLVED** to approve the Payment Schedule for July 2019, a copy of which appears as Appendix A in the Minute Book.
- FGP/029** **Income & Expenditure**
Members **NOTED** the Income & Expenditure Statement for June 2019, a copy of which appears as Appendix B in the Minute Book.
- FGP/030** **Bank Reconciliations**
Members **NOTED** the bank statements and reconciliations for June 2019, copies of which appear as Appendix C in the Minute Book.
- FGP/031** **Bank Signatories**
Members **RESOLVED** to approve that all current members of the Finance & General Purposes Committee should be signatories on all Parish Council bank accounts.
- Members **RESOLVED** to remove signatories that are no longer members of the Parish Council from all bank accounts.

FGP/032

Newsletter Delivery

Members **RESOLVED** to approve the expenditure of up to £260.00 for the delivery of the annual parish newsletter.

FGP/033

Wroughton Allotments – Facebook Page

Members **RESOLVED** to approve that the Administration Officer becomes an ‘admin’ on the Wroughton Allotments Facebook page and that this is to be reviewed in six months’ time.

FGP/034

Exclusion of Press and Public

Members **RESOLVED** in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: Commercially sensitive.

FGP/035

Staff Uniforms

Members **NOTED** the report of the Clerk a copy of which appears as Appendix D in the minute book.

Members **RESOLVED** to approve the expenditure of £652.07 for the Grounds Team uniform replacements.

Action: Clerk to investigate the costs of purchasing up to three Youth Worker tabards or labelled t shirts for visibility purposes when carrying out outreach sessions in the village.

The meeting closed at 8.25pm

Signed.....

Date.....

Chairman of the Council