



**FINANCE & GENERAL PURPOSES COMMITTEE**

Minutes of the meeting held on Monday 17 December 2018 at 7.00pm  
in the Ellendune Community Centre

**Present** Cllr L Campisano  
Cllr C Clark  
Cllr H Dosanjh  
Cllr S Harcourt  
Cllr J Hewer  
Cllr H Hodd  
Cllr A Richards

**Clerk** Jodie Smart

**FGP/088** **Apologies**

All members of the committee were present.

**FGP/089** **Declarations of Interest & Applications for Dispensation**

No declarations of interest nor applications for dispensation were received.

**FGP/090** **Public Questions**

There were no members of the public present.

**FGP/091** **Minutes**

Members **RESOLVED** to approve the minutes of the Finance and General Purposes committee meeting held on 19 November 2018.

**FGP/092** **Payment Schedule for December 2018**

Members **RESOLVED** to approve the Payment Schedule for December 2018, a copy of which appears as Appendix A in the Minute Book.

**FGP/093** **Income & Expenditure**

Members **NOTED** the Income & Expenditure Statement for November 2018, a copy of which appears as Appendix B in the Minute Book.

**FGP/094** **Bank Reconciliations**

Members **NOTED** the bank statements and reconciliations for November 2018, copies of which appear as Appendix C in the Minute Book.

**FGP/095** **Data Protection Fee**

Members **RESOLVED** to approve the expenditure of £40.00 for the data protection registration fee to the Information Commissioners Office. (100/4170 Professional Fees).

Members **RESOLVED** to approve the setup of an annual direct debit which provides a £5 per year discount.

**FGP/096**

**Grant Application**

Members **RESOLVED** to approve the grant of £7217.00 to the Wroughton Parish Church, under the power to contribute towards expenses of cemeteries (Local Government Act 1972 s214(6)) A copy of the application appears as Appendix D in the Minute Book.

Action: Clerk to schedule Graveyard Working Party meeting and invite local Funeral Director.

**FGP/097**

**Christmas and New Year Parish Office Opening**

Members **NOTED** the report of the Clerk regarding Christmas and New Year opening, a copy of which appears as Appendix E in the Minute Book.

Members **RESOLVED** to approve the recommendations within the report.

The playgrounds will be inspected by members during the Christmas break as follows:

- Cllr P Bhardwaj - Beranburgh Fields
- Cllr C Clark - Weir Field and Badgers Brook
- Cllr H Dosanjh - North Wroughton
- Cllr S Harcourt Maunsell Way
- Cllr J Hewer - Alexandra Park
- Cllr H Hodd – Boness Road

BMX Wroughton will be asked to assist with inspections of the BMX Pump Track at Maunsell Way.

**FGP/098**

**Exclusion of Press and Public**

Members **RESOLVED** in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: Staffing matters.

**FGP/099**

**Youth Team**

Members **NOTED** the report of the Clerk regarding the contracts for the Youth Team Members, a copy of which appears as Appendix F in the Confidential Minute File.

Members **RESOLVED** to approve the recommendations within the report.

The meeting closed at 7.19pm

Signed.....

Date.....

Chairman of the Council