



FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 18 March 2019 at 6.45pm
in the Ellendune Community Centre

Present Cllr L Campisano
Cllr C Clark
Cllr H Dosanjh
Cllr S Harcourt
Cllr J Hewer
Cllr H Hodd
Cllr A Richards

Clerk Jodie Smart

FGP/121 **Apologies**
There were no members absent.

FGP/122 **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest nor applications for dispensation.

FGP/123 **Public Questions**
There were no members of the public present.

FGP/124 **Minutes**
Members **RESOLVED** to approve the minutes of the Finance and General Purposes committee meeting held on 18 February 2019.

FGP/125 **Payment Schedule for March 2019**
Members **RESOLVED** to approve the Payment Schedule for March 2019, a copy of which appears as Appendix A in the Minute Book.

Last payment run last week of march – circulate schedule then retro in April.

Cllrs C Clark and A Richards entered the meeting at 6.47pm.

Members **NOTED** that due to year end, there will be a further payment schedule circulated at the end of the month so that payments can be processed in the correct year.

FGP/126 **Income & Expenditure**
Members **NOTED** the Income & Expenditure Statement for February 2019, a copy of which appears as Appendix B in the Minute Book.

FGP/127 **Bank Reconciliations**
Members **NOTED** the bank statements and reconciliations for February 2019, copies of which appear as Appendix C in the Minute Book.

Members **NOTED** that the bank statement from Unity Trust was outstanding. The reconciliation for this account will be provided at the next meeting.

FGP/128

Badgers Brook Lease

Members **NOTED** the draft lease for the Badgers Brook play area from Swindon Borough Council, a copy of which appears as Appendix D in the Minute Book.

Members **RESOLVED** to approve the lease following the amendment as per Appendix D. The Chair will sign the lease when an amended, signed and dated copy has been received from Swindon Borough Council.

FGP/129

Exclusion of Press and Public

Members **RESOLVED** in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Staffing matters.

FGP/130

Annual Appraisal and Pay Review

Members **NOTED** the report of the Clerk regarding the staff appraisals and pay reviews, a copy of which appears as Appendix E in the Confidential Minute File.

Members **RESOLVED** to approve the recommendations within the report.

Cllr H Dosanjh entered the meeting at 6.58pm.

Members **NOTED** the report of the Chair regarding the Clerk's annual appraisal and pay review, a copy of which appears as Appendix F in the Confidential Minute File.

Members **RESOLVED** to approve the recommendations within the report.

The meeting closed at 7.24pm

Signed.....

Date.....

Chairman of the Council