



WROUGHTON PARISH COUNCIL

11 June 2019

Dear Councillor,

You are **summoned** to attend a meeting of the **PARISH COUNCIL**
to be held on **MONDAY 17 JUNE 2019** at **7.30pm**
in **The Ellendune Community Centre, Barrett Way.**

A handwritten signature in black ink, appearing to read 'J. Smart'.

Jodie Smart
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.
3. **Co-option of Councillors**
To co-opt five new members onto Wroughton Parish Council.
4. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
5. **Minutes of the Previous Meetings**
To confirm as a true record the minutes of the Parish Council meeting held on 13 May 2019.
6. **Information from Borough Councillors**
To receive information from the three Ward Councillors regarding any issues which they consider to be relevant to the Parish.
7. **Parish Council Representatives' and Trustees Report**
To receive reports from representatives and Trustees of outside bodies.
8. **Chair's Report**
To receive a report from the Chair.
9. **Final Accounts 2018/19**
To approve the final accounts which have been audited by the Internal Auditor (copy attached).

- 10. Annual Governance Statement 2018/19**
To approve the Annual Governance Statement 2018/19 of the Annual Return for the External Auditor (copy attached).
- 11. Annual Return**
To approve the Accounting Statement 2018/19 of the Annual Return for the External Auditor (copy attached).
- 12. Information Commission Office Registration**
To consider the report of the Clerk regarding members' registrations as Data Controllers with the Information Commission Office, (copy attached).
- 13. Councillor Emails**
To consider the report of the Clerk regarding councillor emails, (copy attached).
- 14. Council Owned Devices**
To consider the report of the Clerk regarding the purchase of Council owned tablets or laptops for Members and the Grounds Team Leader (copy attached).
- 15. Communication Approvals**
To consider the report of the Clerk regarding communications approvals, (copy attached).
- 16. Ellendune Community Centre Signage**
To consider installing a 'Wroughton Parish Council' sign to the front of the Ellendune Community Centre.

To authorise the Clerk to liaise with The Ellendune Hall Trust and obtain quotations for signage.
- 17. Maunsell Way Pavilion Project**
To receive an update from the Sports and Youth Facilities Working Party (to follow).
- 18. Review of Standing Orders**
To consider an addition to standing order 3b as follows:

b i. The minimum three clear days for notice of a meeting does not include a Saturday.

As per standing order 25b, this item will stand adjourned without discussion until the Full Council meeting on Monday 15 July 2019.
- 19. Open Spaces Committee**
To elect Cllr Graham Overbury onto the Open Spaces Committee.
- 20. Footpaths and Cycling Working Party**
To elect Cllr Carol Clark onto the Footpaths and Cycling Working Party.
- 21. Ellendune Hall Trust - Trustee**
To appoint Cllr D Hooper as a Wroughton Parish Council Trustee of The Ellendune Hall Trust.
- 22. Reinstatement of Number 20 Bus Service**
To consider a letter from Stratton St Margaret Parish Council regarding the reinstatement of the number 20 bus service, (copy attached).

23. Weir Field Pavilion – Electrical Work

To retrospectively approve the expenditure of £567.00 for repair works to showers and £450.00 for the completion of the Electrical Installation Condition Report.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.