



# WROUGHTON PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the meeting held on 17 June 2019 at 7.30pm  
in The Ellendune Community Centre.

### Present

Cllr P Bhardwaj  
Cllr L Campisano (Vice Chair)  
Cllr C Clark  
Cllr H Dosanjh  
Cllr J Hewer (Chair)  
Cllr H Hodd  
Cllr D Hooper  
Cllr G Overbury  
Cllr A Richards  
Cllr A Spry

Katy Cena (Clerical and Communications Assistant)  
Cllr Brian Ford (Ward Councillor)

### Clerk

Emma Freemantle (Deputy Clerk)

### FC/036

#### **Apologies**

All members of the Council were present.

### FC/037

#### **Declarations of Interest & Applications for Dispensation**

There were no declarations of interest nor applications for dispensation.

### FC/038

#### **Co-option of Councillors**

The following candidates were duly voted as Co-opted Councillors of Wroughton Parish Council:

Cllr L Courtliff  
Cllr D Martyn  
Cllr D Phillips  
Cllr G Ratcliffe

*The Chair adjourned the meeting so that the Clerical Assistant could take a group photograph of the Council for use within the Parish Council newsletter.  
At 7.40pm the meeting resumed.*

### FC/039

#### **Public Questions**

There was one member of the public present.

The resident expressed his concerns over the Maunsell Way pavilion consultation and the process which is to follow.

The resident expressed his concerns over the size of the new building and stated this was five or six times larger than the existing one. Also made reference to the previous correspondence issued to the public and advised this was misleading. Residents were

under the impression that the new building would be refurbished and possibly extended slightly, rather than knocked down and re built.

Comments were made with regard to the position of the new building and this being too close to homes. The resident asked the Council if they had investigated other possible positions for the Pavilion to be built as the pedestrian access hasn't been thought out properly.

Drainage of the Maunsell Way Fields has been a problem over many years and the new building would add to this, overall the resident has advised the Council that the other residents of Maunsell Way would prefer a modest extension rather than the proposed new building.

Cllr Carol Clark advised the resident that the plans are not yet finalised and that the Parish Council have offered over and above the number of public consultations to allow the residents to comment and make suggestions for the building. Cllr Clark also advised that the plans are currently in the process of being updated to cover solutions to the road marking queries, parking comments and also pedestrian comments. Once these plans have been completed the Council will advise residents further.

*The Chair moved agenda item 6 "Information from Borough Councillors forward"*

**FC/040**

**Information from Borough Councillors**

Apologies were received from Cllr Cathy Martyn.

Cllr Brian Ford stated that the resident present had been in touch with him personally to express his concerns over the Maunsell Way Pavilion plans. Cllr Ford said that the residents of Maunsell Way have been through a lot over the years and it would work well for both sides if there was some give and take when discussing plans.

It was said that the entrance of the building should be considered further and residents' concerns be taken into consideration. Cllr Brian Ford expressed that he's happy to be the "middle man" of communication to work between the resident and the Parish Council.

Cllr Ford stated that his budget for Adults with Swindon Borough Council hasn't been very good and is now at a deficit of roughly £400,000, savings are needed and there has been suggestions of deleting extra care. He has been trying to make savings of £750,000 but only managed £375,000.

The water levels in the brook at the Devizes Road crossing are exceptionally low and ex Cllr Wayne Crabb has previously completed work on this.

Cllr Ford advised in the absence of Cllr Cathy Martyn that there was a refusal on the planning application for the Gas facility, there may be an appeal but he is not sure.

The crossing at The Grange, Linden Homes site was discussed and Cllr John Hewer has asked that Cllr Brian Ford investigate the crossing terminology further. Cllr John Hewer has asked that an explanation is provided by the Appeals Inspector on what they believe to be a pedestrian crossing.

Cllr Ford advised that the cloth recycling bank is now likely to be removed due to the volume of residents' complaints.

The land at Falkirk Road which is to be earmarked for football pitches is currently sat with Swindon Borough Councils Solicitor as he does not want Thames Water to build on this.

Cllr John Hewer asked that Cllr Brian Ford chase up a response to the Parish Council from the DVSA regarding the HGV test route.

Finally, the house holder next to the stream off Devizes Road has been in contact with the Environment Agency with regards to the collapsed wall. Cllr Ford has confirmed that the wall will be reinstated but at a cost to the resident.

Cllr Andy Spry had no business to report.

*Cllr B Ford left the meeting at 8.10pm.*

*The Chair moved agenda item 17 forward "The Maunsell Way Pavilion Project"*

#### **FC/041**

##### **Maunsell Way Pavilion Project**

Members **NOTED** the notes of the Sports and Youth Facilities Working Party meeting held on Thursday 13 June 2019, a copy of which appear as Appendix A in the Minute Book.

Members **RESOLVED** to approve the following:

- There will be no further public consultations for the Pavilion plans prior to pre planning applications.
- There will be an additional public *explanation* session held in the Wroughton Library, date to be confirmed.
- All communications to the public regarding updated plans will be made available on social media *and* in a leaflet format.
- To create a separate tab on the Parish Councils website to have an ongoing live consultation process with visuals and comments.
- To approve the expenditure of £1,041.25+VAT – Sustainable Drainage System Design.
- To approve an additional buffer of £1,200 to cover the imminent infiltration test quotes which will support the Drainage System investigations.

##### **Budget to be used EMR CIL 340**

- To approve the attached letter a copy of which appears as Appendix B in the Minute Book, to be sent to Mr Couzins along with supportive plans.
- To approve that Ward Councillors will be invited to future Sports & Youth Facilities Working Parties and be copied into future notes.
- To approve the expenditure of £32 per month for an updated Survey Monkey subscription. This will be invoiced as one annual amount £382 inc VAT.

##### **Budget to be used 4185/100 Subscriptions**

#### **FC/042**

##### **Minutes of Previous Meeting**

Members **RESOLVED** to approve the minutes of the Parish Council meetings held on 13 May 2019.

#### **FC/043**

##### **Parish Council Representatives' Report**

Members **NOTED** the report of the Chair regarding the recent Chairs and Clerks Forum with Swindon Borough Council, a copy of which appears as Appendix C in the Minute Book.

Members **NOTED** the minutes of the recent Community Safety Forum meeting which was attended by the Chair, a copy of which appear as Appendix D in the Minute Book.

Members **NOTED** the verbal report of Cllr L Campisano. Cllr Campisano confirmed that The Ellendune Hall Trust are happy to welcome Cllr Debbie Hooper as a WPC Trustee. Cllr Campisano also informed members that the Wroughton Carnival is scheduled for Saturday 6 July 2019.

**FC/044**      **Chair's Report**

The Chair gave a verbal report and welcomed the newly co-opted members onto the Council. The Chair informed members that he had been contacted by the twinning association in Paris St Germain and invited members to re-invigorate the twinning relationship.

A copy of the Chairs report appears as Appendix E in the Minute Book.

**Action: Clerk to circulate the Twinning correspondence received from Stan Jurkiewicz of Saint Germain les Corbeil**

**FC/045**      **Final Accounts 2018/19**

Members **RESOLVED** to approve the final accounts for year ending 31 March 2019, a copy of which appear as Appendix F.

**FC/046**      **Annual Governance Statement 2018/19**

Members **RESOLVED** to approve the annual governance statement 2018/19, a copy of which appears as Appendix G in the Minute Book.

**FC/047**      **Annual Return 2019/20**

Members **RESOLVED** to approve the annual return 2018/19, a copy of which appears as Appendix H in the Minute Book.

**FC/048**      **Information Commission Office Registration**

Members **NOTED** the report of the Clerk regarding Information Commission Office Registration, a copy of which appears as Appendix I in the Minute Book.

Members **RESOLVED** to register all Councillors as Data Controllers with the Information Commission Office.

**FC/049**      **Councillor Emails**

Members **NOTED** the report of the Clerk regarding Councillor emails, a copy of which appears as Appendix J in the Minute Book.

Members **RESOLVED** to approve the recommendations within this report.

**FC/050**      **Council Owned Devices**

Members **NOTED** the report of the Clerk regarding Council Owned Devices, a copy of which appears as Appendix K in the Minute Book.

Members **RESOLVED** to approve the recommendation that the Grounds Team Leader is provided with a tablet.

Members **AGREED** to defer the remaining recommendations as further information is required.

**FC/051**      **Communication Approvals**

Members **NOTED** the report of the Clerk regarding communication approvals, a copy of which appears as Appendix L in the Minute Book.

Members **NOTED** a report of the Chair a copy of which appears as Appendix M in the Minute Book.

Members **AGREED** that this agenda item is deferred to the next Full Council Meeting, pending further information from the Clerk.

**Action: The Clerk to produce a flow chart type report to establish different types of public communication and how different approvals will need to be gained from Cllrs before publishing.**

**FC/052**      **Ellendune Community Centre Signage.**

Members **RESOLVED** to authorise the Clerk to liaise with The Ellendune Hall Trust and obtain quotations for 'Wroughton Parish Council' signage to be installed on the front of The Ellendune Community Centre.

**FC/053**      **Review of Standing Orders**

Members **RESOLVED** that in accordance with Standing Order 25b the amendment would stand adjourned until the Parish Council Meeting on 15 July 2019.

**FC/054**      **Open Spaces Committee**

Members **RESOLVED** to elect Cllr G Overbury onto the Open Spaces Committee.

**FC/055**      **Footpaths and Cycling Working Party**

Members **RESOLVED** to elect Cllr C Clark onto the Footpaths and Cycling Working Party.

**FC/056**      **The Ellendune Hall Trust**

Members **RESOLVED** to appoint Cllr D Hooper as a Wroughton Parish Council Trustee of The Ellendune Hall Trust.

**FC/057**      **Reinstatement of Number 20 Bus Service**

Members **NOTED** the letter from Stratton St Margaret Parish Council, a copy of which appears as Appendix N in the Minute Book.

Members **RESOLVED** that Wroughton Parish Council would not support the reinstatement of the number 20 bus service.

**FC/058**      **Weir Field Pavilion – Electrical Work**

Members **RESOLVED** to retrospectively approve the expenditure of £567.00 for repair works to showers and £450.00 for the completion of the Electrical Installation Condition Report.

The meeting closed at 9.57pm

Signed.....

Date.....

Chairman of the Council