



WROUGHTON PARISH COUNCIL

13 Aug 2019

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **MONDAY 19 AUGUST 2019 at 7.00pm**
in **The Ellendune Community Centre, Barrett Way.**

A handwritten signature in black ink, appearing to read 'J. Smart'.

Jodie Smart
Clerk

AGENDA

1. **Apologies**
To receive any apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1st July 2012.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General Purpose Committee meeting held on 17 July 2019, (previously circulated).
5. **Payment Schedule for July 2019**
To approve the Payment Schedule for August 2019 (copy attached).
6. **Income & Expenditure**
To receive the Income & Expenditure Statement for July 2019 (copy attached).
7. **Bank Reconciliation**
To receive the bank statements and reconciliations for July 2019 (copy attached).
8. **Parish Councillor Allowances**
To note the recent information received from Swindon Borough Council regarding Parish Council allowances for 2020 – 2021. (Copy attached)

To make recommendations to Full Council for an agreed budget for 2020 - 2021 for Parish Councillor allowances.

- 9. Thorney Park Lease**
To note the letter received from Stonewater regarding the lease of land (basketball court) at Thorney Park. (copy attached)
- To approve the expenditure of £550 + VAT for the valuation of the land
To approve the expenditure of £250 + VAT for non refundable administration fees
- To consider the expenditure of up to a maximum of £1,500 + VAT for the lease agreement with Stonewater.
- 10. Public Toilets Lease**
To formally note the signing of the lease agreement received from Swindon Borough Council for the Wharf Road Public Toilets. (Copy attached)
- 11. Dog Bins**
To consider a request from Alexander Park Residents Association to purchase a new dog bin for installation within Alexander Park.
- To make recommendations to the next Open Spaces Committee meeting on 8th October 2019.
- 12. Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: Commercially sensitive.
Reason: Staffing matters
- 13. Internal Auditor**
To consider quotes received for the appointment of the Parish Councils internal auditor.
(Report to follow)
- 14. Health & Safety Audit**
To note the report received from ABR Safety and approve the expenditure for a full Parish Council Health and Safety audit. (copy attached).
- 15. Overtime**
To consider a request from the Grounds Team Leader for the payment of overtime hours worked.
(Report to follow)
- 16. Staffing Matters**
To discuss current ongoing staffing matters.

Members of Committee

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr C Clark

Cllr H Dosanjh

Cllr H Hodd

Cllr G Overbury

Cllr A Richards

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.