



WROUGHTON PARISH COUNCIL

OPEN SPACES COMMITTEE

Minutes of the meeting held on Wednesday 04 December 2019 at 7.30pm
in The Ellendune Community Centre

- Present** Cllr H Hodd (Chair)
Cllr P Bhardwaj
Cllr C Clark
Cllr J Hewer
Cllr G Overbury
Cllr A Richards
- Clerk** Oliver Armstrong (Deputy Clerk)
- Public** 0
- OS/38** **Apologies**
Apologies were received from Cllr Dosanjh and Cllr Phillips.
- OS/39** **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest nor applications for dispensation.
- OS/40** **Public Questions**
There were no members of the public present.
- OS/41** **Minutes**
Members **RESOLVED** to approve the minutes of the Open Spaces Committee meeting held on 08 October 2019.
- OS/42** **Chairs Report**
The Chair stated that the grounds team had started the tactical clearance of the reeds that have blocked the pond dipping area of the pond. Additional work will be necessary in the new year which will need to be planned, budgeted and scheduled in accordingly.
- There had been no reports of vandalism which relate to this committee but damage was reported on the Common Farm path signs. The Deputy Clerk will continue to monitor vandalism and associated costs.
- The BMX Club provided a report, a copy of which appears as appendix A in the minute book.
- The Chair advised members that work was due to begin on 09 December 2019 for two weeks for the installation of the footpath between Falkirk Road and Inverary Road.
- Pocket Playgrounds information had been received and Wroughton Parish Council may be eligible for grant funding of up to £15,000.00 if Wroughton Parish Council

applied before 31 December 2019 and commit to providing £5,000.00. This item will be discussed at the next Finance & General Purpose.

OS/43

Open Spaces Budget

Members **NOTED** the Open Spaces committee budget. A copy of which appears as appendix B in the minute book.

OS/44

Allotment Working Party

Members **NOTED** that the Allotment Working Party meeting was held on 28 October 2019 to discuss the Annual Allotment Plot Holders meeting. There were several projects to be started or investigated and the working party will meet again in January 2020.

Action: Deputy Clerk to provide a report to the February meeting.

OS/45

Christmas Working Party

Members **NOTED** that the Christmas Light Switch On Event was successful. The Christmas Working Party will meet again in January 2020 to review the event and further installations in 2020.

Action: Deputy Clerk to provide a report to the February meeting.

OS/46

Footpaths & Cycling Working Party

Members **NOTED** the Footpaths & Cycling working report. A copy of which appears as appendix C in the minute book.

OS/47

Flora & Fauna Working Party

Members **NOTED** that the Flora & Fauna Working Party notes. A copy of which appears as appendix D in the minute book.

Members discussed the path on Church Hill between the Church and Fox & Hounds and it was suggested this required edging and should be added to the maintenance schedule.

Action: Grounds team to edge the path between Church Hill and Fox & Hounds.

OS/48

Tree Survey

Members considered three quotes to undertake a tree survey. The trees to be assessed are on land leased or owned by Wroughton Parish Council, it is recommended that this survey is undertaken once every two years.

Members **RESOLVED** to approve the quote from Bawden Managed Landscapes for £1,800.00 to complete the tree survey. Costs to be met from the Tree Works budget (4650/450 - £3,850.00 remaining).

OS/49

Weir Field Tree Report

Members **NOTED** the report from the Clerical and Communications Assistant. A copy of which appears as appendix E in the minute book.

Action: Members requested Bawden Managed Landscapes provide a quote and for the item to be deferred to the next Finance & General Purpose meeting.

OS/50

Wroughton Carnival 2020

Members considered the request of the Wroughton Carnival committee. A copy of the letter appears as appendix F in the minute book.

Members **RESOLVED** to underwrite the 2020 Wroughton Carnival for £2,500.00 and waive the hire costs for the use of the Weir Field pavilion and field from Friday 03 July 2020 until Monday 06 July 2020.

OS/51

Wroughton Football Club

Members considered the request of Wroughton Football Club. A copy of the letter appears as appendix G in the minute book.

Members **DEFERED** the item until further information could be established in relation to potential additional costs, storage and maintenance issues.

Action: Members requested that the Deputy Clerk contact Wroughton Football Club and Countrywide for further information.

The meeting closed at 20:57pm

Signed.....

Date.....

Chairman of the Open Spaces Committee