



WROUGHTON PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the meeting held on 16 December 2019 at 7.30pm
in The Ellendune Community Centre.

Present

Cllr P Bhardwaj
Cllr L Campisano
Cllr C Clark
Cllr H Dosanjh
Cllr J Hewer (Chair)
Cllr H Hodd
Cllr D Hooper
Cllr L Gough
Cllr D Martyn
Cllr G Overbury
Cllr D Phillips
Cllr A Richards

Clerk

Emma Freemantle

FC/149

Apologies

No apologies were received.

FC/150

Declarations of Interest & Applications for Dispensation

Cllr C Clark declared an interest in Agenda item 16 as she resides with a member of BMX Wroughton.

Cllr A Richards declared an interest in the verbal report to be provided within the public session as she is also a Trustee of the Wroughton Community Asset Trust.

FC/151

Co Option of Councillors

Members **RESOLVED** to elect Mr Joshua King and Mr Nathanael Hooper as a Co-opted Councillors.

Cllr J King and Cllr N Hooper joined the meeting.

FC/152

Public Questions

There were members of the Wroughton Community Asset Trust and members of BMX Wroughton present.

Members received a verbal report from Trustee Holly Woodward on behalf of the Wroughton Community Asset Trust. A written Business Case for the financial year 2020-2021 for the Wroughton Community Library was also received, a copy of which appears as Appendix A in the minute book.

The Wroughton Community Asset Trust are faced with an increase of staffing costs of over 40% next year from Swindon Borough Council, the Trust do not feel comfortable in asking the Parish Council for the additional funding and have now looked into other possible options.

The Chair thanked Trustee Holly Woodward for her report and asked that all Councillors read the report thoroughly and report back to the Clerk with their comments before the budget setting meeting on 8th January 2020.

Action: The Clerk to arrange an additional informal meeting for the Wroughton Community Asset Trust and Parish Council before the next Full Council meeting to discuss the future running costs of the Wroughton Library in more detail.

The Chair Suspended standing orders and moved agenda item 16 forward.

FC/153

BMX Wroughton

Members received an update from the BMX Wroughton representatives Ben Leach and Jennifer Purcell regarding the meeting held with the Parish Council on Tuesday 10 December 2019. The meeting involved discussions regarding the flood light installation and ongoing track maintenance plan, a copy of the report appears as Appendix B in the Minute Book.

Cllr H Hodd and Cllr G Overbury expressed their concerns over which committee the BMX track maintenance plan should fall under, the Clerk confirmed that future updates will be provided to both the Community Assets and Open Spaces committee with any formal decisions to be resolved at Full Council.

Members **RESOLVED** to agree to the maintenance plan which identifies the roles and responsibilities of both the Parish Council and BMX Wroughton. A copy of the plan is included with Appendix B.

The Chair reinstated standing orders.

FC/154

Minutes of Previous Meeting

Members **RESOLVED** to approve the minutes of the Parish Council meetings held on 18 November 2019.

FC/155

Community Safety

Members **NOTED** that the next Community Safety Forum will be held on Tuesday 21 January 2020 at the Ellendune Community Centre, time TBC.

FC/156

Information from Borough Councillors

Apologies were received from Cllr Cathy Martyn.

Cllr B Ford advised he was shocked to hear that Swindon Borough Council are increasing the Library staffing costs to over 40% and asked that Trustee Holly Woodward email over her concerns so that further investigations can be made.

Cllr Ford confirmed that the Ridgeway site has now been dropped from the SHEELA plan and is far less likely to be developed on in the future. That aside he still has concerns over the lack of funds that the Ridgeway School has to continue to maintain itself going forward.

Swindon Borough Council Transport officer has asked that residents of Banks Place walk on the tarmac rather than the grass to avoid further damage. Cllr Ford is having a meeting with the residents tomorrow and will update the Parish following this.

Cllr J King asked Cllr Ford if there is anything that can be done about the speeding along Mooremead Road, speed cameras etc.? Cllr Ford advised that Swindon Borough Council has put in for an application for a pedestrian crossing however this is not yet confirmed. Cllr Ford confirmed that this area is not subject of Community Speed watch and that the 30pmh limit shouldn't be an issue however further concerns should be emailed to Brian Boston who is a member of the Community Speedwatch organisation.

FC/157

Parish Council Representatives' and Trustees Report

Members **NOTED** a verbal update received from Cllr A Richards following the recent Swindon Area Committee (SAC) meeting that she attended. The minutes from the SAC meeting will follow shortly once issued by the Committee.

Cllr Richards advised that the Parish's communications in general with the Swindon Borough Councillors has decreased over time and now almost non-existent. The Clerks meeting / forum is still taking place once a quarter however not as frequently as it used to be.

The Swindon Area Committee will be writing to Swindon Borough Council to pursue a hot line contact telephone number for Parish Councils / Councillors to use in replace of going through the main switchboard number.

Cllr Richards confirmed that all those present at the SAC meeting felt strongly about the way in which Planning matters are dealt with at a Parish level. It was **NOTED** that in some Parish Councils the planning applications are dealt with by the Clerk and one other Councillor meaning the Planning Committee can be disbanded.

Members **NOTED** that South Marston Parish Council have requested a boundary review due to the increase in the New Eastern Villages (NEV).

Members **NOTED** that there will be a memorial ceremony taking place on 19 March 2020 in memory of Chairman Des Moffatt of Central Swindon North Parish Council.

FC/158

Chair's Report

Members **NOTED** a verbal update of The Chair, a copy of which appears as Appendix C in the Minute Book.

FC/159

Clerks Forum

Members **NOTED** the minutes from the latest Clerks forum held at Haydon Wick Parish Council on Thursday 21 November, a copy of which appears as Appendix D in the minute book.

FC/160

Planning Safety and Highways Committee

The Chair of the Planning Safety and Highways Committee deferred this item until the next Committee meeting.

FC/161

Flag Flying Policy

Members **RESOLVED** to agree to the Flag Flying Policy a copy of which appears as Appendix E in the Minute Book.

Members **RESOLVED** to agree that if the flag is to be flown over a weekend period then the Parish Council office staff or grounds team staff will take this down on the following working day.

- FC/162** **Sports and Youth Facilities Working Party**
 Members **NOTED** a report from the Sports and Youth Facilities Working Party held on Monday 9 December 2019, a copy of which appears as appendix F in the Minute Book.
- Cllr H Dosanjh requested to be invited to the next Sports and Youth Facilities Working Party.
- FC/163** **Christmas Working Party**
 Members **NOTED** that the wash up meeting of the Christmas event will take place in January 2020, date still to be confirmed.
- FC/164** **Youth Club Working Party**
 Members **NOTED** a report from the Youth Club Working Party held on 29 November 2019, a copy of which appears as appendix F in the Minute Book.
- Cllr H Hodd advised that the future of the Youth provision will be discussed in further detail at the Parish Council Budget meeting being held on 08 January 2020.
- FC/165** **Emergency Plan Working Party**
 Members **NOTED** that the next Emergency Plan Working Party has been scheduled for Thursday 16 January 2020 with the assistance of Tasha Lunn, Civil Protection Officer at Swindon Borough Council.
- Cllr L Campisano requested that the Climate Energy issues are also discussed at the Emergency Plan Working Party.
- Action:** The Clerk to issue all Councillors with a copy of the current Emergency Plan document for reference.
- FC/166** **Exclusion of Press and Public**
 To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.
 Reason: Staffing matters.
- FC/167** **Staffing Matters**
 The Chair provided an update to Members regarding recent staffing issues and advised that further information will be available for the next Full Council meeting in January 2020.

The meeting closed at 8.40pm

Signed.....
 Date.....
 Chairman of the Council