

WROUGHTON PARISH COUNCIL



PARISH COUNCIL MEETING

Minutes of the meeting held on 17 February 2020 at 7.30pm
in The Ellendune Community Centre.

- Present** Cllr P Bhardwaj
Cllr L Campisano
Cllr H Dosanjh
Cllr J Hewer (Chair)
Cllr H Hodd
Cllr J King
Cllr L Gough
Cllr D Martyn
Cllr G Overbury
Cllr D Phillips
Cllr A Richards
- Clerk** Emma Freemantle
- FC/182** **Apologies**
Apologies were received from Cllr C Clark, Cllr D Hooper and Cllr N Hooper.
- FC/183** **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest or applications for dispensations.
- FC/184** **Public Questions**
There were no members of the public present.
- FC/185** **Minutes of Previous Meeting**
Members **RESOLVED** to approve the minutes of the Parish Council meetings held on 20 January 2020.
- FC/186** **Information from Borough Councillors**
Ward Cllr B Ford provided an update regarding the Perry's lane flooding, he advised that the Environment Agency have lent the SBC Highways team a large pump and that they have been working very hard to keep on top of flooding.

To date no houses have been flooded which is a good thing however both Cllr B Ford and Cllr C Martyn are very annoyed as they were both told that SBC were going to perform a culvert clean this week and to date this still hasn't happened.

Cllr B Ford stated that they have made their feelings known with regards to frustrations and lack of progression however the issues are still likely to continue for another few days.

Members noted that the Grange crossing will no longer be installed over the February half term break as originally hoped, Cllr B Ford advised that there are issues within the agreement and paperwork so delays have been caused.

Stop limit – above 72mp however not yet breached that limit – the grange (linden) and sbc haven't reached agreement

Cllr C Martyn informed members that a meeting with the SBC Highways department had taken place on site at the Wichelstowe path which is continuously flooded. SBC confirmed that the pathway should have been black topped at the time of installation however funding available only covered a gravel topping. Both Ward Councillors agreed that this is not good enough.

Cllr C Martyn advised that the roof has now been put back on the bus stop in Alexandra Park, The Chair Cllr J Hewer confirmed that the Parish Council Grounds Team fixed the bus stop highlighted.

Members noted that there has been a request to move the bus stop on Wharf Road, residents wish this to be nearer the drop kerb. Cllr C Martyn also advised that residents have now requested a bus shelter on Kellsbrough Avenue.

Cllr P Bhardwaj entered the room at 7.38pm

FC/187

Parish Council Representatives' Report

Members **NOTED** a verbal update from Cllr J King regarding the Allotments. Cllr J King advised he had been in touch with Hickman's, electrical contractors as he had received complaints regarding a metal fence near the coin exchange, Perry's Lane.

Cllr A Richards advised that she hasn't any communications regarding the Swindon Area Committee meetings (SAC) which she would usually attend.

Action: Clerk to chase up SAC correspondence and pass back to Cllr A Richards.

FC/188

Chair's Report

The Chair confirmed he wouldn't be providing a written report as the majority of the points he wishes to raise are either covered throughout the agenda or within the weekly precis.

FC/189

Berkley Farm / Grounds Team Workshop

Members **NOTED** a verbal update from the Chair regarding discussions which took place with Cllr G Overbury, the Clerk and Nick Gosling on Friday 14 February 2020.

The Chair advised that those attending met on site at the current Grounds Team Workshop premises located at Berkley Farm on Wharf Road. The purpose of the meeting was to establish if further development is likely to take place at the Dairy at Berkley Farm which may require the Parish Council Grounds Team to vacate their current work base.

Nick Gosling confirmed that there are no plans to grow the business at the Dairy and the Grounds Team are welcome to stay longer.

The Chair informed members that Nick is now happy to draw up a lease that would cover a further 10 – 15 year occupancy for the Parish Council to consider.

Cllr D Phillips offered to read the lease once received to give her professional opinion on matters received.

Cllr H Hodd asked if the facilities at the Grounds Team Workshop are adequate for the current staff use?

Cllr G Overbury stated that there aren't adequate washing facilities and that these could do with some improvement.

Members **NOTED** that the next Workshop Working Party would be held once the draft lease agreement has been received from Nick Gosling and that queries over facility requirements could be raised at this meeting.

FC/190

Wichelstowe

Members **NOTED** that a meeting has been arranged for the Wednesday 11 March 2020 at 6.30pm with the Joint Venture Team to discuss the latest developments.

The Chair stated he is disappointed to hear that First Port Management Company are due to take on the management of the new development in Wichelstowe. First Port are the main Management Company in Alexandra Park and there have been bad reviews from many residents.

The Chair confirmed that the meeting has been arranged with the Wichelstowe Joint Venture Team (JVT) to discuss the latest developments and plans in the area. The JVT have advised they wish to meet with the Parish Council first before introducing us to First Port.

Cllr A Richards gave her apologies for this meeting as she will be away that week.

Members **NOTED** that the Clerk will be in contact with Central Swindon South Parish Council to try and establish the work and finances involved with the running of the lakes in Wichelstowe. Wroughton Parish Council have not been in a position to take on this responsibility however are aware that Central Swindon South are no longer maintaining these either.

FC/191

Committee Membership

Members **RESOLVED** to agree that Cllr J King is elected onto the Open Spaces Committee.

FC/192

Working Party

Members **RESOLVED** to agree that Cllr D Martyn is elected onto the Emergency Plan Working Party.

FC/193

VE Day

Members received a report of the Deputy Clerk regarding the plans for VE Day on Friday 08 May 2020, a copy of which appears as **Appendix A** in the Minute Book.

The Clerk advised that the food kitchen detailed in the report is unfortunately no longer a possibility however confirmed that there will be other refreshments available on the day within the Ellendune Centre.

Cllr H Dosanjh advised she is happy to dress up and volunteer on the day if she is still available and Cllr D Martyn stated that the plans for the event are looking good.

Cllr H Hodd asked if the Working Men's Club have been consulted as their car park will be used for access onto the Weir Field.

The Clerk confirmed that they will be contacted shortly and consulted in person nearer the time to confirm the arrangements. The Clerk confirmed that no equipment or obstacles will be stored within their car park for the event.

Members **NOTED** that the Working Men's club will need to ensure that a right of way is cleared for the access onto the Weir Field as this land owned by the Parish Council.

Members **RESOLVED** to agree with the following recommendations within the report:

- 3.1 To approve the event overview as detailed in appendix A.
- 3.2 To approve expenditure of £500.00 to be met from Other Events (4770/500 - £100.00) and General Reserves (£400.00).

FC/194 **Clerks Forum**

Members **NOTED** the minutes of the Clerks Forum which took place on Monday 03 February 2020, a copy of which appears as **Appendix B** in the Minute Book.

FC/195 **Community Safety Forum**

The Chair advised that minutes will be available for the next Full Council meeting in March 2020.

Members **NOTED** that the next meeting is on Tuesday 24 March 2020 at Gablecross Police Station.

FC/196 **Sports and Youth Facilities Working Party**

Members received a report from the Sports and Youth Facilities Working Party which took place on Tuesday 11 February 2020, a copy of which appears as **Appendix C** in the Minute Book.

The Chair went through the report and stated that the Working Party would like to progress the Planning application for the Maunsell Way Pavilion by the end of March 2020.

Cllr H Dosanjh advised that the Pre School Tik Tok doesn't have a waiting list which is contradictory to the report attached to the notes.

Cllr H Hodd stated that the Wroughton Junior School will be taking over the new Early Years in Wroughton and that there might not be the demand for the provision after this.

Cllr H Dosanjh advised she would be slightly relieved if the early years element were to be removed from the current plans for various reasons.

The Chair stated that the Scouts are offering to add a significant amount of money into the project but what are the Swindon Borough Council going to offer to support the Early Years provision?

Cllr D Martyn stated if there is another school built within the Parish in new Local Plan then the preschool provision could be met by the plans at Maunsell Way.

Cllr H Hodd questioned why is the Parish Council is now questioning whether to have an Early Years Provision or not as the original pre planning application did actually include one.

The Chair stated that as per the Parish Poll results in 2019, it was **NOTED** that the Parishioners in fact supported the plans which included the Early Years facility and it would be prudent to miss a possible opportunity within the Business Plan.

The Chair confirmed that planning applications can be scaled down at a later stage if changes are needed however new applications would need to be made to increase development size. Members should be mindful of this when making a decision on the planning application.

Members **RESOLVED** to agree that the that the Wroughton Youth Football Club (WYFC) use a space within the current Maunsell Way Pavilion for storage at a cost of £10 per month.

FC/197

Play Area Working Party

Members **NOTED** a report from the Play Area Working Party which took place on Wednesday 05 February 2020, a copy of which appears as **Appendix D** in the Minute Book.

Cllr H Hodd advised members that the tunnels were an issue at Maunsell Way and so removed and placed at the Boness Road play area for other younger use. Cllr H Hodd also stated that there is likely to be issues with the maintenance of the perimeter hedges as these are close to resident fence lines.

Cllr G Overbury stated that he feels the Parish Council do need to upgrade the play park however ideally keeping costs low. There is a possibility that bringing new equipment will require new grounds team training.

Cllr D Phillips highlighted that there may be some health and safety issues with regards to the gravel areas and different suggested surfacing. These are potential risks and further questions should be asked.

Cllr H Dosanjh explained that the park is there for young children (8 years and under) not the older generation. She would like members to consider the plans and stated that the Parish Council shouldn't be scared of new ideas.

The Chair confirmed that the current plan is an illustrative only and that this is a suggestion of what could be installed following the feedback from residents within the previous survey. The plans have not yet been agreed and further questions can be raised at the next play area working party and directed to the architect Andre Norris.

Members **RESOLVED** to agree the following:

- **A letter is composed to go out to the nearby residents of the Boness Road play area to advise them of the public consultation taking place. The letter to include a copy of the play park plans, as attached as Appendix A to the play area working party notes.**
- **The public Consultation to run from 18 February until 10 March 2020.**
- **To display the Boness Road plans on the notice board within the Ellendune Community Centre and advertise via the Parish Council website, Facebook page and notice boards within the village.**
- **Invite Richard, Grounds Team Leader, or James (Deputy Team Leader) and Andrew Norris to further Play Ground Working Party meetings once we have feedback from the consultation phase.**
- **Clerk to request that some considerations are made by the Finance and General Purposes Committee to allocate CIL funds to the play area. Clerk to bring this up at the next CIL review, date to be confirmed.**

- FC/198** **Emergency Play Working Party**
Members **NOTED** a report from the Emergency Plan Working Party which took place on Wednesday 05 February 2020, a copy of which appears as **Appendix E** in the Minute Book.
- Members **RESOLVED** to agree that a budget of £250 is allocated for the purchase of sandbags that can be held at the **Grounds** Team Workshop.
- Action:** Clerk to write to all nominated contacts within the Emergency Plan and ensure that they are happy being included within the contact listing going forward.
- Action:** Clerk to arrange a further Emergency Plan Working Party to include the Swindon Borough Council Officers once the details have been updated.
- FC/199** **Wroughton Wranglers Cricket Club**
Members received a verbal update from the Chair regarding the meeting which took place with the Wroughton Wranglers Cricket Club on Monday 10 February 2020, a copy of the minutes from the meeting appear as **Appendix F** in the Minute Book.
- Cllr H Dosanjh left the meeting at 8.45pm*
- FC/200** **Flag Flying**
Members **RESOLVED** to agree that the Parish Council flag would be flown on Prince Andrews birthday which is the 19 February 2020.
- FC/201** **Parish Council Policy Index**
Members **NOTED** the Parish Councils Policies index and received a verbal update from the Clerk regarding the new policies, a copy of which appears as Appendix G in the Minute Book.
- The Clerk confirmed that a hard copy of the policies will be available in the office to view from the next Full Council on 16 March 2020 and electronic versions will be uploaded to VSM Shared.
- FC/202** **Post Office Public Consultation**
Members **NOTED** that the public consultation for the closure of the post office ends on 06 March 2020.
The Chair advised that all members are encouraged to complete the on line questionnaire to share their views and concerns over the closure.
- Cllr H Hodd mentioned that residents had queried the re housing of the bench outside of the current Co Op shop on Devizes Road however this isn't owned by the Parish Council and so currently no further information is available.
- FC/203.** **Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: Staffing matters.
- FC/204** **Operation London Bridge**
Members **NOTED** the private and confidential report, a copy of which appears in the confidential Minute Book.

FC/205

Staffing Matters

Members received a verbal update from the Chair regarding ongoing staffing matters.

The meeting closed at 9.11pm

Signed.....

Date.....

Chairman of the Council