



WROUGHTON PARISH COUNCIL

EXTRAORDINARY PARISH COUNCIL MEETING

Minutes of the meeting held on 20 March 2020 at 12.00pm
in The Ellendune Community Centre.

Present Cllr J Hewer (**Chair**)
Cllr P Bhardwaj
Cllr L Campisano
Cllr C Clark
Cllr H Dosanjh
Cllr D Hooper
Cllr N Hooper
Cllr D Martyn

Clerk Emma Freemantle (Clerk)

FC/223 **Apologies**

Apologies were received from Cllr A Richards, Cllr H Hodd, Cllr D Phillips, Cllr G Overbury, Cllr J King, Cllr L Gough and Cllr G Ratcliffe.

FC/224 **Declarations of Interest & Applications for Dispensation**

There were no declarations of interest nor applications for dispensation.

FC/225 **Terms of Reference and Delegation Scheme**

Members **NOTED** the Covid -10 Business Continuity Plan produced by the Clerk and **NOTED** that that this will be an ongoing working document.

Members **RESOLVED** to agree to extend the Parish Councils Terms of Reference and Delegation Scheme:

Authority to continue Council business is delegated to the Clerk in consultation with the Chair and Vice-chair and where appropriate the relevant Committee Chair.

Authority is delegated to the Clerk in consultation with Chair and Vice Chair to arrange payments and provide retrospective minute approval.

FC/226 **Calendar of Meetings**

Members **RESOLVED** to agree that all Parish Council meetings, Committee and Working Party meetings are cancelled until the end of April 2020.

Members **RESOLVED** to agree that Planning applications will continue to be considered and comments made remotely in consultation with the Planning Safety and Highways Committee members.

FC/227 **Parish Council Buildings**

Members **RESOLVED** to agree that all Parish Council Pavilions, Garages, Public Toilets and Parish Office will remain closed to the public and user groups until further notice.

Access will be granted to the staff for essential maintenance only.

The meeting closed at 1.10pm

Signed.....

Date.....

Chairman of the Council