



**EXTRAORDINARY PARISH COUNCIL MEETING**

Minutes of the meeting held on 20 July 2020 at 7:30pm  
Virtual Zoom meeting

- Present** Cllr J Hewer (Chair)  
Cllr L Campisano  
Cllr P Bhardwaj  
Cllr C Clark  
Cllr H Dosanjh  
Cllr D Hooper  
Cllr N Hooper
- Clerk** Oliver Armstrong ( Deputy Clerk)
- Public** 0
- FC/242** **Apologies**  
Apologies were received from Cllr G Ratcliffe, Cllr D Martyn, Cllr G Overbury, Cllr D Philips, Cllr L Gough, Cllr J King and Cllr a Richards.  
  
Apologies were received form Ward Cllr C Martyn.
- FC/243** **Declarations of Interest & Applications for Dispensation**  
Cllr C Carol declared an interest in item FC/254 as a V4W member.
- FC/244** **Public Questions**  
No members of the public present.
- FC/245** **Minutes**  
Members **RESOLVED** to approve the minutes from the Full Council meeting on 29 June 2020.
- FC/246** **Chairs Report**  
The Chair notified members that the planning application for Maunsell Way had now been submitted.  
  
The Chair reported that an allotment holder had contacted the council to request the use of bonfires once again. Wroughton Parish Council policy is aligned with Swindon Borough Councils bonfire policy during the COVID-19 situation. The item could not be discussed at the meeting and the item will be raised at the next meeting.  
  
Wroughton Wranglers Cricket Club and Wroughton Mens football club have approached the council requesting use of the Weir Field to fulfil friendly fixtures in August. The football league was likely to re-start in September. The teams have been asked to submit a COVID-19 risk assessment and policy before approval.

**FC/247**

**Ward Councillor Update**

Cllr B Ford stated the following the report was also on behalf of Cllr C Martyn.

The Grange development site construction had restarted and installation dates for the crossing were being sought from the Streetworks team.

The Overtown TRO had been extended to allow SSE to replace a high voltage cable. Residents or ward councillors were not informed of the TRO and complaints were received due to access issues. Ward councillors complained on resident's behalf and SBC have now formalised the process. Ward councillors were trying to obtain weekend and evening access when no one was on site but had so far been denied.

A site visit had been carried out at the Overtown reservoir by Cllr C Martyn and Cllr Dosanjh. Ward councillors have requested an 'unsuitable for HGVs' and were awaiting a response.

A joint response was sent in relation to the Hills planning application, Wroughton Parish Council and the roads surrounding the site had been sent a copy of the response.

Cllr Ford stated that there will be money available for some road improvements and ward councillors will be asking residents for ideas and a priorities list will be compiled. Signage for the farmer on Wharf Road was one idea to enable a safer crossing area for farm vehicles and livestock.

Ward councillors met with Bellway Homes in July in relation to the Land East of Marlborough Road, only minor amendments were agreed.

Tree complaints were received for various trees which had been subsequently forwarded to the council.

The ward councillors requested SBC to draft a highways plan for Wroughton to include Swindon Road, Church Hill, Brimble Hill and Wharf Road. Cllr Dosanjh asked about the possibility of Wroughton Parish Council purchasing signage to improve road safety and requested if this could be looked into. Cllr Ford asked to be sent an email and this would be looked into further.

The Wichelstowe footpath improvements were planned for the summer and an update was being sought from Martin Fry (SBC Rights of Way).

**FC/248**

**Payment Schedule**

Members **RESOLVED** to approve the payment schedule. A copy of which appears as appendix A in the minute book.

**FC/249**

**Annual Governance Statement 2019/20**

Members **RESOLVED** to approve Section 1 of the AGAR - Annual Governance Statement 2019/20. A copy of which appears as appendix B in the minute book.

**FC/250**

**Annual Return 2019/20**

Members **RESOLVED** to approve Section 2 of the AGAR - Annual Return 2019/20. A copy of which appears as appendix C in the minute book.

**FC/251**      **Grounds Contract – Tender Document**

Members **RESOLVED** to approve the grounds tender document with minor amendments. The tender period shall begin on 27 July 2020 and would end on 7 September 2020. A copy of which appears as appendix D in the minute book.

**FC/252**      **Cycle Scheme Policy**

Members **RESOLVED** to approve the Cycle Scheme Policy.

**FC/253**      **Fun Fair – Maunsell Way**

Members **RESOLVED** to approve the request from Scarrots Fun Fair to rent Maunsell Way field in August.

**FC/254**      **Vision 4 Wroughton – Spitfire Group**

Members **RESOLVED** that the Spitfire Group continue to contact local community groups and businesses to investigate funding opportunities as mentioned in the report under section 3.1. A copy of which appears as appendix E in the minute book.

Members **RESOLVED** to underwrite the cost of the new Spitfire aeroplane seat at a total of £2,630, which will be met from the Parish Council's General Reserves balance. Wroughton Parish Council will place the order and pay for the seat pending raising of funds by V4W.

Members **RESOLVED** to add a new replacement and renewal budget line into its accounts for the Willow-brook Garden assets from the financial year 2021/2022.

Members **RESOLVED** to continue to support both the Spitfire Group and Vision 4 Wroughton with the necessary equipment and risk assessments as mentioned in the report under 2.5, and also Personal Protective Equipment and First Aid should it be required by the volunteers.

Members **RESOLVED** to add a new maintenance budget line into its accounts for the Willow-brook Gardens assets from the financial year 2021/2022, detailed in the report under 2.4.

Members **RESOLVED** the redundant Barracuda seat is to be stored at the Parish Council's Workshop until a new use and location for use can be established.

Members **AGREED** that the Spitfire Group, working together with Vision 4 Wroughton, is to continue to try and recruit new volunteers to help assist with the ongoing annual maintenance that is involved with the aeroplane seats and other Willow-brook Garden furniture.

**FC/255**      **Planning Application S/20/0120 – S106 Funding**

Members **RESOLVED** to approve the fund allocation from S106 funding for the project in Thorney Park. A copy of the email appears as appendix F

**FC/256**      **Telephone Boxes**

Members **DEFFERED** the item to the next meeting.

The meeting closed at 8:30pm

Signed.....

Date.....

Chairman of the Council