

WROUGHTON PARISH COUNCIL



PARISH COUNCIL MEETING

Minutes of the meeting held on 21 September 2020 at 7:30pm
Virtual Zoom meeting

Present Cllr J Hewer (Chair)
Cllr H Dosanjh
Cllr D Hooper
Cllr N Hooper
Cllr D Martyn
Cllr G Overbury

Clerk Emma Freemantle

Public 4

FC/274 **Apologies**
Apologies received from Cllr P Bhardwaj and Cllr L Campisano.

FC/275 **Declarations of Interest & Applications for Dispensation**
All Councillors declared an interest in agenda item 9, the Maunsell Way Pavilion planning application.

FC/276 **Public Questions**
There were 4 members of the public present all in observation of agenda item 9, the Maunsell Way Pavilion planning application.

The Chair suspended standing orders and moved agenda item 9 forward.

FC/277 **Planning Application**
The Chair referenced a letter sent in to the parish council and Swindon Borough Council by resident Mr A Poole. Members were informed that the letter is available to view on the Swindon Borough Councils planning portal.

Cllr D Martyn advised those present that as this is a planning application that has been put forward by the Parish Council, it would be inappropriate for the parish to object in any way.

It was also noted that it is important for the Parish Council to highlight that there is a strong feeling within the village both for and against the planning application and that these should be referenced within the response to Swindon Borough Council.

Cllr D Martyn encouraged members of the public to send their comments directly to Swindon borough Council for their review.

The Chair confirmed that the deadline for the Parish Council response is the 22 September 2020.

Cllr H Dosanjh advised how positive she felt about the new proposed development and she was pleased that the previous work and consultations had taken place.

Cllr H Dosanjh stated that the village is expanding and new services for the community would be needed, she is pleased with the design of the building and welcomes the new changes.

Cllr N Hooper agreed with other Councillor comments.

Cllr C Clark advised that she has been largely involved with the project to date and reiterated that if any members of the public wish to comment they should send their comments into Swindon Borough Council.

Ward Cllr B Ford advised that he has called the pavilion planning application in to the planning committee at the Borough and that further information will follow. This will be a public Swindon Borough Council meeting and Cllr B Ford will upload further information to Facebook nearer the time.

Resident Mr A Poole is hopeful that the pavilion plans can be scaled down in size, as a resident of the local area he feels that people are not being listened to.

The Chair thanked Mr A Poole for his letter and apologised for not being able to attend the previous catch up meeting via Zoom.

The Chair reinstated standing orders.

FC/278

Minutes

Members **RESOLVED** to approve the minutes from the Full Council meeting on 17 August 2020.

FC/279

Chairs Report

The Chair did not give a report due to the length of the agenda however referred to his weekly precis that is circulated to all Parish and Ward Councillors.

FC/280

Ward Councillor Update

Cllr C Martyn advised that both ward councillors have tried to keep everyone updated with developments on the Wichelstowe footpath (still chasing this up) and the Marlborough Road updates. There will be regular updates on the Facebook pages as usual and there are details available on the demolition of the houses on Marlborough Road which will continue for the next 20 weeks.

Cllr H Dosanjh asked Cllr C Martyn what is happening at the end of Croft Road, North Wroughton. Members noted that it was assumed the works are something to do with connecting the electrics to the beacon.

Cllr B Ford was hopeful that works would be finished shortly however due to lockdown restrictions there is currently a shortage with tarmac and other supplies.

The Clerk thanked Cllr C Martyn for helping to arrange the tree maintenance with Swindon Borough Council, at the Ellendune car park.

Cllr B Ford updated members on the Earthline application, this has been refused and enforcement has started. Earthline have 28 days followed by a 3-month timeframe to appeal and put in a new application should they wish. If a new application is not submitted, then enforcement will take place.

Both Cllr C Martyn and Cllr B Ford have asked the Borough for clarification over areas of responsibility with open space maintenance. There needs to be a way of easily identifying what are Parish issues and what are Borough issues.

It was raised by the resident present, Mr G Jones that there are hedges at the top of Brimble Hill which are covering reflective bollards and causing a hazard. Cllr B Ford advised that he would report this issue back to the Borough.

FC/281

Payment Schedule

Members **RESOLVED** to approve the payment schedule for September 2020. A copy of which appears as appendix A in the minute book.

FC/282

Grounds Contract – Tender Document

The Chair opened the 4 tender documents received and advised that the Clerk would provide hard copies and post out to all Councillors for their scoring.

Members **NOTED** that the following tenders were received:

- Countrywide
- Space Care Limited
- Allbuild
- Westlea landscape limited

The Chair reminded members to comment and score on capability, price, procedures and references. The Council are not bound to take the cheapest quote and so scoring should be thorough.

FC/283

Committee Membership

Members **RESOLVED** to elect Cllr D Phillips on to the Planning & Highways Committee.

Members **NOTED** that Cllr H Dosanjh is stepping down as Chair to the Planning & Highways Committee.

Cllr C Clark thanked Cllr H Dosanjh for her hard work and efforts over the years through the planning committee and stated that she has always gone above and beyond with detail.

Members **RESOLVED** to elect Cllr D Martyn as Chair on to the Planning & Highways Committee.

Members **RESOLVED** to elect Cllr D Martyn on to the Finance & General Purposes Committee.

FC/284

Banking Signatories

Members **RESOLVED** to agree that Cllr D Martyn is added to the bank mandate and provided with an internet banking fob.

FC/285

Allotment Report

Members **NOTED** a report of the Clerical and Communications assistant, a copy of which appears as appendix B in the minute book.

Members **RESOLVED** to agree with the following recommendations:

3.1 Due to the number of requests by both email and phone, then a skip should be permitted for one working day. The cost will be met from the allotment / general reserves budget.

3.1 To allow plot holders to have their bonfires after 6pm in the evening and to use an incinerator or metal bin to contain it. As the weather is now getting cooler there will be less residents in their gardens who will be impacted from the smoke.

Cllr H Dosanjh asked about the amount of fly tipping that is on the allotment site, the Chair advised that the team are not certain whether current allotment holders are leaving waste / unwanted sheds behind or whether the items have been left from previous plot holders.

Cllr D Martyn stated that providing a skip would be useful however this would need to be manned at all times and certainly collected the following day to avoid unwanted users.

The Chair confirmed that a member of the Grounds Team would supervise the skip usage and the costs involved are paid for by the Parish Council.

Members **RESOLVED** to approve the cost of £650+Vat for skip hire for a day to be decided when the removal can be confirmed for the next working day.

FC/286

Parish Council Buildings

Members **NOTED** a report of the Clerk regarding the re-opening of the Maunsell Way Pavilion, Weir Field Pavilion and Public Toilets on Wharf Road.

The Clerk confirmed that all buildings have been closed to the public, sports users including football clubs, the cricket club and BMXW ladies riding group.

Members **NOTED** that all necessary signage, hand sanitizing units are ready for installation and the Parish Council aim to have the buildings open this coming weekend. The Clerk confirmed that advice has been sought from the Parish Councils Health & Safety consultant, the FA and have necessary risk assessments on file from user groups.

FC/287

Sports Bookings

Members **RESOLVED** to agree that all sports bookings are provided with a 50% discount on their annual fee due to the lack of facilities available to them during Covid – 19 restrictions.

FC/288

Vandalism – Insurance Claim Update

Members **NOTED** a verbal update from the Clerk regarding the insurance claim for the Kubota RTV900.

The Clerk confirmed that the truck is now waiting for repair by TH Whites as the claim process has been signed off the Parish Councils insurance company.

FC/289

Benet & Sutton Trust

Members **NOTED** a request from the Benett and Sutton Trust, a copy of which appears as appendix C in the minute book.

Members **RESOLVED** to agree that the current trustee membership can remain in term until 2024 as requested.

FC/290

Footpath – Tildesley Trail

Members **NOTED** a request from Brian Phillips, a member of the V4W Community Group, a copy of which appears as appendix D in the minute book.

All present discussed the possibilities of having a memorial trail for tree planting within the village. This would allow other members of the community to be remembered in a similar way.

Members **RESOLVED** to agree that the pathway referenced would be named the “Tildesley Trail” a copy of the map appears as appendix E in the minute book.

FC/291

Wichelstowe Maintenance

Members **NOTED** that the hedge trimming will be taking place at the East Wichel lakes car park on Wednesday 23 September 2020.

The future maintenance of the lakes will need to be factored into next year’s budget and the Chair confirmed that South Swindon Parish Council will no longer be carrying out maintenance from September 2020.

The meeting closed at 8:22pm

Signed.....

Date.....

Chairman of the Council