

WROUGHTON PARISH COUNCIL



PARISH COUNCIL MEETING

Minutes of the meeting held on 19 October 2020 at 7:30pm
Virtual Zoom meeting

Present

Cllr J Hewer
Cllr L Campisano
Cllr G Overbury
Cllr L Gough
Cllr J King
Cllr N Hooper
Cllr D Hooper
Cllr C Clark
Cllr H Dosanjh
Cllr D Martyn
Cllr G Ratcliffe
Cllr D Phillips
Cllr P Bhardwaj

Ward Cllr C Martyn
Ward Cllr B Ford

Clerk

Emma Freemantle

Public

Members of the BMX Wroughton Group, Ben Leach and Jennifer Purcell.

FC/292

Apologies

There were no apologies received.

FC/293

Declarations of Interest & Applications for Dispensation

Cllr Carol Clark declared an interest in agenda item 11, the BMX Report.

The Chair suspended standing orders and moved agenda item 11 forward.

FC/294

BMX Wroughton

Members **NOTED** a verbal update from BMX Wroughton Group on the current position of the BMX flood light installation.

The Clerk confirmed that a report will be circulated to members for their consideration in time for the November 2020 Full Council meeting.

FC/295

Public Questions

Jennifer Purcell spoke on behalf of BMXW and provided an update on the flood light plans for the BMX track at Maunsell Way.

Jennifer advised that the British Cycling Association have reviewed the latest lighting design and have requested that there were some significant design changes. BMXW

had to then approach the previous contractors for further designs and quotes to bring back to the Parish Council and again the British Cycling Association.

All noted that the British Cycling have offered to cover any additional charges but only up to 50% of the value of the works.

Out of the 5 companies BMXW have approached one of them. ABACUS have provided a revised proposal that is fully in line with the British Cycling recommendations. BMXW are happy with this however advised that this was the most expensive quote out of the 5.

The additional costs now mean that BMXW are now short £1500, they have been applying for grants with other community organisations however no response received yet.

BMXW would like to apply to the Parish Council for a grant to cover the shortfall of £1500.

The Chair asked if BMXW have approached the Wroughton Community Trust for funding previously, Ben Leach responded advising that they were told they couldn't apply for a grant for a parish council asset on parish council land. Due to the confusion over this matter the group did not pursue the Wroughton Community Trust.

Cllr Clark asked that BMXW try and apply for funds again as she was aware of a previous award given to another organisation with similar circumstances. Cllr Clark asked that the group contact trustee Holly Woodward.

Members present requested that BMXW ask the Wroughton Community Trust for a new grant and come back to WPC in November with their results. WPC will then be in a position to review their request in November.

Ben Leach also advised that the significant changes in the lighting plan now mean that they need to go back to SBC for a new planning application. Alterations are not able to be made to the existing plan and so a new one is required.

Cllr Clark mentioned that a letter of intent may be required at some point in the near future to help the project move forward.

The Chair asked BMXW at what point the group intent to submit their planning application, Ben confirmed that this won't be possible until the lighting design and tender document have been approved. They are hopeful that this will be within a few weeks once the group have resolved their financial shortfall.

Cllr G Overbury requested that a report showing the background history of the project to date including finances would be required to see how much funding from the Parish Council has already been given to BMXW. He stated that the Parish Council did not want to be left with unknown expenditure and additional unplanned costs.

The Chair asked if the BMXW group could also supply some long term maintenance and cleaning costs for the flood lights so that the Parish are aware of what to expect in the future.

The Clerk asked that BMXW keep the Parish Council in the loop with developments on their response from the Wroughton Community Trust before the next Full Council meeting in November.

Jennifer Purcell advised that the funding already awarded by Community First should still be ok as long as an extension is applied for and works begin as quickly as possible.

Cllr D Martyn asked who will be picking up the cost of the new planning application, Ben confirmed that this will now be met by the project and included with all other costs. Alongside this there is also an amount now allocated to the parish Councils H&S consultant fees.

Jennifer confirmed that BMXW had funded the original planning application for the flood lights.

Cllr D Phillips asked, if a letter of intent was required who would pay for this?

BMXW advised that this would have to be included in the list of costs to be met.

FC/296

Minutes

Members **RESOLVED** to approve the minutes from the Full Council meeting on 22 September 2020.

FC/297

Chairs Report

The Chair provided a report a copy of which appears as Appendix A in the Minute Book.

FC/298

Ward Councillor Update

Members **NOTED** that Ward Cllr B Ford is on annual leave.

Ward Cllr C Martyn informed the Parish Council that the proposed Bellway development at Marlborough Road had gone through planning without any of the conditions requested being granted.

Brooke House at the Pitches had been approved, this was positive news and can now be developed into a home again.

The pedestrian crossing at the Grange is pending the installation of flashing beacons. There was no other news other than the current road works.

The Chair advised that the current road works looked to be that of the electricity company.

The Chair asked for an update on the Earthline planning appeal. Cllr C Martyn confirmed that Earthline are still within their current timeline and that its possible a new application may be issued by them shortly. Cllr C Martyn confirmed she will

contact Richard Bell at the end of the month for an update and copy the Parish Council in.

FC/299

Payment Schedule

Members **RESOLVED** to approve the payment schedule for October 2020. A copy of which appears as Appendix B in the minute book.

FC/300

Income & Expenditure Report

Members **NOTED** the income and expenditure report up to the 30 September 2020. A copy of which appears as Appendix C in the minute book.

FC/300

Grounds Contract –Tender Document

Members **RESOLVED** to agree that Countrywide would be awarded the Grounds Contract for the Parish Council to commence March 2021 until March 2024.

Members **RESOLVED** to agree that there should be a request to Countrywide that they carry out the maintenance with the provision that they provide an upgraded service for the cricket maintenance which may come at an additional cost.

Members **RESOLVED** to agree that a request would be put forward to Countrywide to also carry out the Parish Councils bin collection service.

FC/301

Maunsell Way Pavilion

Members **RESOLVED** to approve the written statement from the Sports & Youth Facilities Working Party to be read out at the Swindon Borough Council planning meeting on 10 November 2020.

A copy of which appears as Appendix D in the minute book.

Members **RESOLVED** to approve a budget of up to £2,000 for the instruction of a supporting Landscape Visual Impact Assessment (LIVA) which is required to assist the pavilion planning application.

FC/302

Committee Membership

Members **RESOLVED** to agree the following:

To elect Cllr N Hooper onto the Community Assets and Open Spaces Committee.

To elect Cllr H Dosanjh as Vice Chair to the Planning & Highways Committee.

To elect Cllr D Martyn onto the Workshop Working Party.

To elect Cllr G Overbury onto the Workshop Working Party.

FC/303

Remembrance Service

Members **NOTED** a report from the Deputy Clerk regarding the arrangements for this year's Remembrance service on Sunday 08 November 2020, a copy of which appears as Appendix E in the minute book.

Members **RESOLVED** to approve up to £50 for the purchase of a tripod to enable the livestreaming of the event.

Cllr H Dosanjh agreed to lay a wreath on behalf of the Women's Institute.

FC/305

Christmas Event

Members **NOTED** a verbal update from the Clerk regarding the current Christmas event arrangements.

The Clerk confirmed that the Christmas tree is due to be delivered on Monday 23 November 2020.

It was also confirmed that the grounds team and office staff will be assisting with the installation of lighting on the little trees above the Ellendune Shopping Centre.

FC/306

Grounds Team Work Wear

Members **RESOLVED** to approve the attached order for the purchase of grounds team PPE and work wear. A copy of which appears as Appendix F in the minute book.

FC/307

Commercial Waste – Berkley Farm Workshop

Members **NOTED** that Swindon Borough Council have cancelled its commercial waste contract for the bin collections at the grounds team workshop, Berkley Farm.

Members **RESOLVED** to approve the attached order for the purchase of a new commercial waste services with Hills Waste, a copy of which appears as appendix G in the minute book.

FC/308

Memorial Policy

Members **NOTED** a verbal update from the Clerk regarding a residents request for a memorial bench installation within the parish.

Members **RESOLVED** to approve the attached memorial policy and consider a potential location for a future memorial trail which can be used for tree planting. A copy of the policy is attached as appendix H in the minute book.

The Clerk requested that members put forward suggestions for the location of a memorial walk via email or phone call so that considerations can be brought back to Full Council.

The meeting closed at 8:22pm

Signed.....

Date.....

Chairman of the Council