



## WROUGHTON PARISH COUNCIL

09 February 2021

Dear Councillor,

You are **summoned** to attend a meeting of the **PARISH COUNCIL**  
to be held on **MONDAY 15 February 2021 at 7:30pm**  
This will be a virtual meeting held via the platform Zoom.

For security reasons if you would like to attend the meeting please email [clerk@wroughton.gov.uk](mailto:clerk@wroughton.gov.uk) to request the link which will be distributed prior to the meeting.

Joining instructions and the Council's online meeting policy can be found on the website.

Any public questions, comments or representations must be received by the Clerk no later than  
**12pm on Monday 15 February 2021**

A handwritten signature in black ink, appearing to read 'EMMA FREEMANTLE'.

Emma Freemantle  
Clerk

### AGENDA

**1. Apologies**

To receive apologies.

**2. Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.

**3. Public Questions**

To receive and respond to any questions, comments or representations from the public.  
(Maximum of 10 minutes).

**4. Minutes of the Previous Meeting**

To confirm as a true record the minutes of the Parish Council meeting held on Monday 18 January 2021.  
(Copy attached)

**5. Chairs Report**

To receive a report from the Chair.

**6. Ward Councillors Update**

To receive a report from Ward Councillors.

**7. Committee Membership**

To elect Cllr J Kemble onto the Planning & Highways Committee.

**8. Payment Schedule**

To approve the payment schedule for February 2021.  
(Copy attached)

**9. Bank Reconciliations**

To note the bank reconciliations for December 2020 and January 2021.  
(Copy to follow)

**10. Income & Expenditure Report**

To note the income and expenditure report up to the end of January 2021.  
(Copy to follow)

**11. Memorial Bench**

To consider a request for a new memorial bench.  
(Copy attached)

**12. Wroughton Community Pantry**

To receive a report of the Clerk regarding the ongoing communication with the Wroughton Community Pantry.  
(Copy attached)

**13. Blackhorse Farm**

To receive a verbal update from the Clerk regarding the unfinished pathway near Falkirk Road.

**14. Thorney Park Play Area**

To receive a verbal update from the Community Projects & Grants Officer regarding the recent tendering process.

**15. Telephone Boxes**

To receive a verbal update from the Community Projects & Grants Officer regarding the restoration of the telephone box at Woodland View and Kellsboro Avenue.

To note further information regarding the future use of the telephone box at Kerrs Way.

**16. Wildflowers**

To receive a verbal update from the Community Projects & Grants Officer regarding the wildflower planting project for specific designated areas within the parish.

**17. Green House Gas Emissions (GHG)**

To receive a verbal update from Cllr C Clark regarding the Swindon Borough Council Carbon Reduction Strategy.

To consider a way forward for the parish council to record its emissions and report accordingly.  
(Copy attached)

**18. Sports & Youth Facilities Working Party**

To receive a verbal update from the Clerk regarding the Sports & Youth Facilities Working Party held on Thursday 11 February 2021.

To consider the recommendations within the report.  
(To follow)

**Any queries or concerns should be passed to the Clerk before 12pm on Monday 18 January 2021 via email to [Clerk@wroughton.gov.uk](mailto:Clerk@wroughton.gov.uk) or call 01793 814735.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.