



WROUGHTON PARISH COUNCIL

08 March 2021

Dear Councillor,

You are **summoned** to attend a meeting of the **PARISH COUNCIL**
to be held on **MONDAY 15 March 2021 at 7:30pm**
This will be a virtual meeting held via the platform Zoom.

For security reasons if you would like to attend the meeting please email clerk@wroughton.gov.uk to request the link which will be distributed prior to the meeting.

Joining instructions and the Council's online meeting policy can be found on the website.

Any public questions, comments or representations must be received by the Clerk no later than
12pm on Monday 15 March 2021

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. Apologies

To receive apologies.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.

3. Public Questions

To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).

4. Minutes of the Previous Meeting

To confirm as a true record the minutes of the Parish Council meeting held on Monday 15 February 2021.
(Copy attached)

5. Chairs Report

To receive a report from the Chair.

6. Ward Councillors Update

To receive a report from Ward Councillors.

7. Committee Membership

To elect Cllr L Gough onto the Planning & Highways Committee.

8. Notice of the Closure of the Wroughton Churchyard

To consider the recommendations from the Churchyard Working Party following a meeting that took place on 11 March 2021.

(Copy to follow)

9. Thorney Park Play Area

To receive a verbal update from the Community Projects & Grants Officer regarding the recent Play Area Working Party meeting.

To note the public consultation phase recommendations.

To consider any other recommendations within the report.

(Copy to follow)

10. Telephone Boxes

To receive a verbal update from the Community Projects & Grants Officer regarding the restoration of the telephone box at Woodland View and Kellsboro Avenue.

11. Calendar of meetings

To agree the calendar of meetings for May 2021 to April 2022.

(Copy to follow)

To consider the protocol for hosting future Council meetings and the provision of a hybrid meeting going forward.

12. Tree Work

To note that tree work is scheduled for 31 March 2021 at 25 Devizes Road, photographs attached.

To note the retrospective approval of £650, budget available is £3,500 (4650/450)

(Copy attached)

13. Sports & Youth Facilities Working Party

To receive a verbal update from the Clerk regarding the Sports & Youth Facilities Working Party held on Thursday 11 February 2021.

To consider the recommendations within the report.

(Copy attached)

14. Parish Council Risk Assessment

To approve the Parish Councils Risk Assessment

(Copy attached).

15. Parish Council Policy Index

To review the Parish Councils Policy Index.

(Copy attached)

To note that all policies will be available to view on VSM Share from Tuesday 19 March 2021.

Any queries or concerns should be passed to the Clerk before 12pm on Monday 18 January 2021 via email to Clerk@wroughton.gov.uk or call 01793 814735.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.