



# WROUGHTON PARISH COUNCIL

## POLICY & STATUTORY DOCUMENTS INDEX

Version 1.2

*MAY 2021*

### **New Policies & Documents to be adopted**

1. Absence Management
2. Bullying & Harassment Policy
3. Capability Procedure
4. Disciplinary Procedure
5. Equal Opportunities Policy
6. Flexible Working Policy
7. Grievance Policy
8. Leave Policy
9. Maternity, Adoption & Paternity Policy
10. Shared Parental Leave
11. Whistleblowing Policy
12. Expenses Policy
13. Planning Guide for Councillors
14. Community Engagement Policy - Incomplete
15. Pension Policy - Incomplete
16. Online Meeting Protocol Policy - Incomplete

## **Policies & Documents to be reviewed**

1. Terms of Reference & Delegation Scheme
2. Appointment of Committees
3. Appointment of Working Parties
4. Membership of Other Bodies
5. Representatives on Outside Bodies
6. Standing Orders
7. Financial Regulations
8. Press & Media Policy
9. Mobile Device Policy
10. Freedom of Information Policy
11. Complaints Procedure
12. Councillors Allowances
13. Data Protection & Information Security Policy
14. Records Management Policy
15. Out of Hours Policy
16. Appraisals Policy
17. Memorial Policy
18. Privacy Notice
19. Forward Plan
20. Risk Management
21. Equality & Diversity Policy
22. Grants Policy
23. Habitual & Vexatious Complaint Policy
24. Health & Safety Policy – Incomplete (editing previous)
25. Internal Controls Policy
26. Investment Strategy & Policy
27. Recording & Reporting Policy
28. Sports & Leisure Plan
29. Training Policy
30. Flag Policy
31. Code of Conduct
32. CCTV Policy