



WROUGHTON PARISH COUNCIL

15 February 2022

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **MONDAY 21 February 2022** at **6:45pm**
at **the Ellendune Community Centre, Barratt Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive any apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General Purpose Committee meeting held on 17 January 2022 (Copy attached).
5. **Payment Schedule**
To approve the Payment Schedule for February 2022 (to follow).
6. **Bank Reconciliation**
To receive the bank statements and reconciliations for January 2022 (to follow)
7. **Income & Expenditure**
To receive the detailed Income & Expenditure Statement for January 2022 (to follow).
8. **Bank Interest Rates**
To note the correspondence from Unity Trust Bank regarding the interest rate for the Instant Access Account (copy attached).
9. **Parish Councillor and Staff Lanyards**
To approve a budget for up to £100 for the purchase of personalised staff and councillor lanyards.
Budget available 4060/100: Staff Expenses

10. Maunsell Way Pavilion – S106 Payment

To approve the transfer of £800 to Wellers Hedley in respect of the supporting S106 payment to Swindon Borough Council (copy attached).

Budget Available 4170/200: Maunsell Way Professional Fees

11. Parish Office Telephone and Broadband Supply

To receive an update from the Deputy Clerk regarding the future change in services supply to the parish council office and dual service with the Ellendune Hall Trust.

To approve a quote received (copy to follow).

12. Weir Field Lighting

To note the retrospective approval for electrical repair works to the lighting column on the Weir Field (copy attached)

Budget used 4400/210: Weir Field Maintenance

13. Tree Work – Weir Field

To consider a quote received for tree maintenance to the large Acer tree positioned on the Weir Field, adjacent to property 23 Wainwright Mews (copy attached).

Budget Available 4650/450: Tree Work

14. Grounds Team Tablet / Data

To consider a report of the Clerical and Communications Assistant regarding the upgrade of the mobile device (copy attached).

Members of Committee

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr C Clark

Cllr H Dosanjh

Cllr D Martyn

Cllr J King

Cllr G Overbury

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.