

**WROUGHTON PARISH COUNCIL**



**PARISH COUNCIL MEETING**

Minutes of the meeting held on 18 October 2021 at 7:30pm  
at the Ellendune Community Centre, Barratt Way

**Present**

Cllr J Hewer (Chair)  
Cllr L Campisano (Vice Chair)  
Cllr C Clark  
Cllr H Dosanjh  
Cllr D Edwards  
Cllr J Kemble  
Cllr B Keetch  
Cllr L Gough  
Cllr D Hooper  
Cllr N Hooper  
Cllr J King  
Cllr P Bhardwaj  
Cllr G Overbury

**Clerk**

Emma Freemantle

**FC/091**

**Apologies**

Apologies were received from Ward Cllr C Martyn, Ward Cllr B Ford Cllr G Edwards.

**FC/092**

**Declarations of Interest & Applications for Dispensation**

There were no declarations of interest of applications for dispensation.

**FC/093**

**Minutes of the Previous Meeting**

Members **RESOLVED** to approve the minutes of the Full Council meeting held on 20 September 2021.

**FC/094**

**Minutes of the Open Spaces Meeting**

Members **RESOLVED** to approve the minutes of the Open Spaces meeting held on 05 October 2021.

**FC/095**

**Information from Borough Councillors**

Apologies were received from Cllr C Martyn and Cllr B Ford.

Cllr D Martyn provided an update regarding borough matters. Cllr D Martyn advised Ward Councillors have requested that all traffic road orders are kept to a minimum where possible and synchronise with the adjoining road networks to allow for a more sensible traffic system.

**FC/096**

**Parish Council Representatives' and Trustees Report**

Cllr G Overbury gave a short report on the road closures and bus diversions in the village. He also thanked Cllr N Hooper for his interest and help to date with communications regarding public transport.

- FC/097**      **Parish Council Representatives' Membership**  
Members **RESOLVED** to elect Cllr N Hooper as a second representative of the Transport Committee.
- FC/098**      **Chair's Report**  
Members received a report of the Chair, a copy of which is attached as Appendix A in the Minute Book.
- FC/099**      **Committee Membership**  
Members **NOTED** the current Committee Membership and considered new councillor appointments, a copy of which appears as Appendix B in the Minute Book.
- Members **RESOLVED** to elect Cllr B Keetch onto the Planning and Highways Committee.
- FC/100**      **External Audit Annual Governance and Accountability Return (AGAR)**  
Members **RESOLVED** to note the conclusion of audit from the External Audit Annual Governance and Accountability Return (AGAR), a copy of which appears as Appendix C in the Minute Book.
- FC/101**      **Vision 4 Wroughton**  
Members **NOTED** correspondence from the community group Vision 4 Wroughton regarding the installation of a community shed within the grounds of the Ellendune community Centre, a copy of which appears as Appendix D in the Minute Book.
- All present consider the quotes received put forward by V4W and **RESOLVED** to underwrite costs of up to £6,500 for the shed base and installation within the Ellendune gardens.
- The parish council requested that V4W hold off on the grounds works until the new year when the weather will be more suitable and ground condition harder.
- FC/102**      **Swindon Borough Council Local Plan Consultation**  
Members **NOTED** the parish council's response to the Swindon Borough Councils Local Plan Consultation.
- All comments have been approved via the Planning and Highways Committee on 06 October 2021, a copy can be found as Appendix E in the Minute Book.
- FC/103**      **Remembrance Service**  
Members **NOTED** a report of the Deputy Clerk regarding the arrangements for this year's Remembrance service on Sunday 14 November 2021. A copy of the report can be found as Appendix F in the Minute Book.
- Members **RESOLVED** to approve the following recommendation:
- 3.1      To approve the budget expenditure for up to £250 with all costs being met from the remembrance budget 4760/500.

**FC/104****Christmas Event**

Members **NOTED** a report of the Deputy Clerk regarding the current Christmas event arrangements for the light switch on event on 27 November 2021, a copy of the report can be found as Appendix G in the Minute Book.

Members **RESOLVED** to approve the following recommendations:

- 3.1 To approve the expenditure of up to £3,000 for the lighting installations as per the attached budget to be met from the Christmas Lights budget (4755/500).
- 3.2 To approve the expenditure for up to £2,000.00 for the Christmas Light switch on event as per the attached budget to be met from the Christmas Budget (4750/500).
- 3.3 To accept the £500 sponsorship from Richard James and accept the £500 sponsorship from Bellway

**FC/105****Community Tree Planting**

Members **NOTED** a report from the Community Projects and Grants Officer regarding the Climate for Trees initiative in conjunction with Swindon Borough Council.

Member **RESOLVED** to approve the following recommendations:

- 3.1 Following on from the public consultation process, Wroughton Parish Council agrees to accept the proposed tree planting sites, dimensions and native species sapling mix proposed at Appendix A.
- 3.2 The WPC Community Projects Officer continues to liaise with SBC Trees for Climate to ensure all necessary permissions are in place before any planting commences.
- 3.3 The Clerk, Chair and Vice Chair are authorised to signoff final costings on tree planting and maintenance on the understanding that these will be fully recovered from the Swindon Borough Council Trees for Climate team who will order the native saplings. *(Please note that any delay at this stage in ordering saplings is likely to mean that they would not be ready in time for planting this winter).*
- 3.4 The WPC Community Projects Officer in conjunction with the Trees for Climate Team arranges and publicises a public tree planting event at Maunsell Way Recreation Ground this winter as the site offers parking and toilet facilities.

**FC/106****StoryWalk**

Members **NOTED** a report of the Community Projects and Grants Officer regarding the Christmas StoryWalk project, a copy of which appears as Appendix H in the Minute Book.

Members **RESOLVED** to approve the following recommendation:

- 3.1 WPC Community Projects Officer, under the supervision of the Clerk works jointly with Wroughton Community Asset Trust/Wroughton Librarians and WPC Head of Grounds to facilitate, install and promote a Christmas StoryWalk in Willow-Brook Gardens, Wroughton during December this year.
- 3.2 WPC discuss whether a future StoryWalk at the alternative Moat Pond location should be considered.

Members noted that further discussion will take place at the next Open Spaces meeting in December 2021.

#### **FC/107**

##### **Sports & Youth Facilities Working Party**

Members received the notes from the Sports & Youth Facilities Working Party held on 27 September 2021, a copy of which appears as Appendix I in the Minute Book.

Members **NOTED** a report of the Community Projects and Grants Officer from the working party meeting held on 08 October 2021, a copy of which appears as Appendix J in the Minute Book.

Members **RESOLVED** to approve the following recommendations:

- 3.1 WPC setup a CIO as soon as possible which will include representatives from Wroughton Parish Council, 1<sup>st</sup> Wroughton Scout Group and other interested parties.
- 3.2 WPC continue to gather further information on the Public Works Loan and proceed with the consultation and any subsequent application.
- 3.3 WPC collate all documentation relating to the Maunsell Way Project on Dropbox to enable quick and transparent access and additions to be available for grant applications by all stakeholders.

#### **FC/108**

##### **Youth Working Party**

Members **NOTED** a report from the Youth Working Party meeting held on 07 October 2021, a copy of which appears as Appendix K in the Minute Book.

Members **RESOLVED** to approve the following recommendations:

- 3.1 To approve that the WPC Clerk continues to engage with SBC regarding their Youth Zone plans to actively input our needs for future youth provision in Wroughton, including a request to them to consider allocating funds to help build a dedicated youth hub at Maunsell Way Recreation Ground (NB a separate agenda item (20) will give more detail on Youth Zone).
- 3.2 To note the update on antisocial behaviour received from Police Community Support Officer Justine Trueman and that our youth team have also been engaging with young people outside of Wroughton Tesco.

- 3.3 To note that another BMX/Cycle youth event will be scheduled in the spring with some possible changes to how it is communicated and organized to try and attract more attendees.
- 3.4 To note that some 'one off' youth activity sessions are being scheduled during the winter months and are likely to be held at the Ellendune Community Centre
- 3.5 To note that the weekly Youth Outreach Sessions will continue throughout October, November and December with this provision being reviewed again in December.
- 3.6 To note that the Community Projects Officer will contact Swindon South Parish Council to follow up on their query regarding possible joint youth provision.

**FC/109 Youth Zone Offering – Swindon Borough Council**

Members received notes from the Teams meeting held 10 September 2021 with parish councils and SBC officers regarding the Youth Zone proposals in Swindon. A copy of the notes appear as Appendix L in the Minute Book.

**FC/110 Exclusion of Press and Public**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Commercially sensitive.**

**FC/111 Wroughton Community Library**

Members **NOTED** a report of the Clerk regarding the Wroughton Community Library and the Wroughton Community Asset Trust. A copy of the report can be found in the private and confidential Minute Book.

**FC/112 Workshop Working Party**

Members **NOTED** a report from the Workshop Working Party held on 06 October 2021, a copy of which can be found in the confidential Minute Book.

Members **RESOLVED** to approve all recommendations and actions within the report.

The meeting closed at 8.45pm

Signed.....

Date.....

Chairman of the Council