



WROUGHTON PARISH COUNCIL

15 February 2022

Dear Councillor,

You are **summoned** to attend a meeting of the **PARISH COUNCIL** to be held on **MONDAY 21 February 2022** at **7.30pm** at **the Ellendune Community Centre, Barratt Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 17 January 2022.
(Copy attached)
5. **Minutes of the Open Spaces Meeting**
To confirm as a true record the minutes of the Open Spaces meeting held on 01 February 2022
(Copy attached).
6. **Information from Borough Councillors**
To receive information from the three Ward Councillors regarding any issues which they consider to be relevant to the Parish.
7. **Parish Council Representatives' and Trustees Report**
To receive any reports from representatives and trustees of outside bodies.
 - Ellendune Hall Trust
 - Wroughton Community Asset Trust
 - Duck Race Committee
 - Carnival Committee
8. **Chair's Report**
To receive a report from the Chair.

9. **The Pitches**
To consider a request from Ward Cllr C Martyn regarding the enhancement to the mouth of the Pitches and additional planting (copy attached).
10. **Community Food Van**
To consider the business plan from Mr and Mrs Fisher for a provision of hot food van to be positioned within the Wroughton Parish (copy attached).
11. **Parish and Town Clerks Forum**
To note the minutes from the previous Parish and Town Clerks Forum held on 21 October 2021 (copy attached).
12. **Calendar of Meetings 2022-2023**
To approve the calendar of meetings for the municipal year May 2022 – April 2023 (copy attached).
13. **Sports and Youth Facilities Working Party**
To consider the notes from the Sports and Youth Facilities Working Party held via Zoom on Tuesday 15 February 2022 (copy to follow)
14. **Eco Gym**
To note that the Housing Association Company Sovereign were unsuccessful with their grant application to the Science Museum Group (Solar Farm Community Benefit Fund).
15. **Fun Fair**
To consider a request from George Scarrott for the annual Fun Fair visit to Maunsell Way, date requested 28 July through to 31st July arriving on Sunday 24 July to set up.
16. **Work Shadowing Placement Week – W/C 14 March 2022**
To note that the parish council are offering the opportunity for Ridgeway School Year 12 Students to take part in work shadowing with all staff during the week 14 - 18 March 2022.
17. **Pancake Race Willowbrook Gardens**
To consider a request from Revd Barbara Abrey for the use of Willowbrook Gardens again this year for Pancake Races. The races start at 11.30am and last Est 30 mins. on Saturday 26 February.
18. **Parish Council Risk Management**
To receive and approve the Parish Councils Risk Management Assessment (copy attached).
19. **Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: **Commercially Sensitive.**
20. **Allotment Site, Moorhead Road.**
To consider a report of the Clerk regarding the lease agreement held with Swindon Borough Council for the allotment site.
(to follow)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.