



WROUGHTON PARISH COUNCIL

COMMUNITY ASSETS COMMITTEE

Minutes of the meeting held on 11 May 2021 at 7.30pm

Present Cllr G Overbury (Chair)
Cllr C Clark
Cllr L Campisano
Cllr D Philips
Cllr D Martyn
Cllr N Hooper
Cllr H Dosanjh

Clerk Emma Freemantle
Amanda Woodhead - Community Projects & Grants Officer
Oliver Armstrong - Deputy Clerk

CA/75 **Apologies**
Apologies were received from Cllr P Bhardwaj, Cllr J Hewer and Cllr D Hooper.

CA/76 **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest or applications for dispensations.

CA/77 **Public Questions**
There were three members of the public present, attendance via Zoom video link.

Comments from the public in attendance are attached as Appendix A and B.

The Chair suspended standing orders, agenda item 6 moved forward.

CA/78 **Telephone Boxes**
Members **NOTED** a report from the Community Projects and Grants Officer regarding possible uses for the telephone box at Kennet / Dunbar Road. A copy of the report appears as Appendix C in the Minute Book.

Members **RESOLVED** to approve the following recommendations within the report.

1. Members **RESOLVED** to agree that the telephone box renovation project will be added to the next financial year project list for 2022/2023.
2. Members **RESOLVED** to agree that the Community Projects and Grants Officer, under the supervision of the Clerk, will contact appropriate members of the public to advise/liaise on any decisions made and arrange for any further actions arising to take place.
3. Members **RESOLVED** to agree that the telephone box at Kennet / Dunbar Road will remain an asset of Wroughton Parish Council and will not be adopted by a member of the public.

4. All **NOTED** that the telephone boxes at Kellesboro Avenue and Woodland View will be added to the WPC Grounds Team Maintenance schedule.

The Chair reinstated standing orders.

CA/79 **Minutes**

Members **RESOLVED** to agree the Minutes from the Community Buildings Committee meeting held on 03 March 2021.

The Chair advised that ongoing project with BMX Wroughton surrounding the flood light installation will be discussed further at the next Community Assets meeting in July 2021.

CA/80 **Chairs Report**

Members received a verbal report from the Chair, a copy of the report appears as Appendix D in the Minute Book.

The Deputy Clerk advised that he is looking into the installation of electric vehicle charging points and costings surrounding electric vehicles.

Members **NOTED** that shortly a meeting will be arranged with Swindon Borough Council to establish more information, a meeting date will be confirmed via the office.

CA/81 **Bin Contract Report**

Members **NOTED** a report of the Deputy Clerk regarding the bin collections including frequency, responsibility and costs. A copy of the report appears as Appendix E in the Minute Book.

All present **NOTED** that the Grounds Team have started to take over some of the bin emptying within the parish boundary reducing costs currently spent on the council's contractor. This will be reviewed annually in line with the parish councils budget setting.

Members **RESOLVED** to approve the following recommendations:

- 3.1 Members approved the new proposed bin emptying contract schedule, a copy which was attached to the report. This appears as appendix F in the Minute Book.
- 3.2 Members considered the two bin requests from members of the public listed at 2.6 and 2.8 within the report.

Members **NOTED** the request at 2.6 and **RESOLVED** to agree that no further bins will be installed at this time.

Members **NOTED** the request at 2.8 and **RESOLVED** to agree that there is no appropriate space for a bin to be installed and that this area is the responsibility of the Wiltshire Wildlife Trust

All present agreed that public communications should be considered further surrounding the publicity of dog waste and the disposal by dog owners.

CA/82 **Thorney Park Play Area**

Members **NOTED** a verbal update from the Community Projects and Grants Officer regarding the latest developments with the Thorney Park Play Area plans.

All present **NOTED** that the play area installation contract was awarded to Kompan the day after approval was received at Full Council in April 2021.

Work is due to start early June 2021 and the Clerk is working with the parish council's solicitors to approve a deed of easement. The amendment will allow the contractors to use a storage area temporarily and also allow the installation of two small footpaths to assist with public access in and out of the new play area.

Members **NOTED** that the Community Projects and Grants Officer will be arranging a site visit with the contractor before the start date at the end of the month, further updates will then be provided to the next relevant council or committee meeting.

CA/83 **Berkley Farm Workshop**

The Clerk updated members regarding the Berkley Farm Workshop status and the Grounds Team location going forward.

Members **NOTED** that the lease agreement between the parish council and Berkley Farm remains retracted however further locations are still being considered for future planning.

The Clerk advised members that site visits are taking place at the end of the month with various contractors at the parish councils allotment site to gain quotes for hard standing and possible storage units.

All present **NOTED** that's quotes received will be discussed further at the next Work Shop Working Party.

The meeting closed at 8.42pm

Signed.....
Date.....
Chairman of the Committee