



**Allotment Working Party Report**

**1.0 Introduction**

- 1.1 Maintenance for the main track at the allotment site was budgeted for in 2017/18 but the work was not completed. This project was subsequently not budgeted for repairs until 2021/22 (appendix A – allotment map).
- 1.2 There has been an increasing number of complaints regarding the pot holes in the track which have been both on Facebook and directly from the office. The main concern is that allotment holders are worried about the impact that the potholes could have on their cars.
- 1.3 The allotment maintenance budget (350/4400) has been adjusted for this financial year to include this project - £5,458 remaining.

**2.0 Report Details**

- 2.1 Quotes attached as appendix B.
- 2.2 The remaining budget would allow for both the main track and the bottom track to be completed which would be extra benefit. The quote from Cliff Olley Contractors to undertake this work is £5460.
- 2.3 Cliff Olley has undertaken work of this nature before on behalf of the council which includes part of the footpath near the North Wroughton Play area. THWC completed the Black Horse Farm footpath and AllBuild Building and Landscaping are contracted to undertake waste collection for WPC.
- 2.4 There is insufficient budget for the car parking areas (along the middle of the main track) but this should be considered as part of next years' budget.
- 2.5 WPC should retain a small allocation of the budget for allotment maintenance for the remainder of the year. Part of the expenditure would need to be met from general reserves.

**3.0 Recommendations**

- 3.1 To appoint Cliff Olley Contractors to complete the work at a cost of £5,460 (£5300 to be met from the allotment maintenance budget and £160 from general reserves).
- 3.2 To note the quotes for compound area and parking/turning bays.