

WROUGHTON PARISH COUNCIL



PARISH COUNCIL MEETING

Minutes of the meeting held on 19 July 2021 at 7:30pm
at the Ellendune Community Centre, Barratt Way

- Present**
- Cllr J Hewer (Chair)
 - Cllr L Campisano (Vice Chair)
 - Cllr C Clark
 - Cllr H Dosanjh
 - Cllr L Gough
 - Cllr D Hooper
 - Cllr J Kemble
 - Cllr J King
 - Cllr P Bhardwaj
 - Cllr G Overbury
- Clerk** Community Projects & Grants Officer, Amanda Woodhead,
Present via Zoom Link Clerk, Emma Freemantle
- FC/039** **Apologies**
Apologies were received from Cllr N Hooper, Cllr D Martyn and Ward Cllr C Martyn.
- FC/040** **Declarations of Interest & Applications for Dispensation**
There were no Declarations of Interest or Applications for Dispensations required by the Code of Conduct adopted by the Parish Council on 1 July 2012.
- FC/041** **Co-option of Councillors**
Members **RESOLVED** to elect Mr Gary Edwards and Mr Dave Edwards as Co-opted Councillors.

Cllr G Edwards and Cllr D Edwards joined the meeting.
- FC/042** **Public Questions**
There were no members of the public present.
- FC/043** **Minutes**
Members **RESOLVED** to approve the minutes of the Parish Council meetings held on 21 June 2021.
- FC/044** **Ward Councillor Update**
Members **NOTED** a verbal update from Cllr B Ford.

Cllr B Ford updated members with a list of road closures around Junction 15, there are concerns that through traffic will be diverted through Wroughton, a copy of the closure list is attached as Appendix A in the Minute Book.

Members **NOTED** that the issues previously discussed at the last Full Council meeting surrounding Red Barn Lane have now been uploaded to Facebook.

Cllr B Ford acknowledged the parish council's response to the supporting of the closure of the road in question and advised that comments will be left on line for the public to view for 10 days. Commenting and responding will be active for 48 hours only.

Cllr B Ford confirmed he will be submitting comments and requests for closure of the road to Thames Water and local farmers with land immediately effected.

A request was put forward to the Clerk for the collection of rubbish bags outside of 53 Summerhouse Road.

Cllr B Ford has recently asked the public how they want S106 monies totalling £175k to be spent. Many are saying they would like a footpath to link Wharf Rd to Waitrose however it's been noted that this would cost a lot more. SBCs S106 officer doesn't think the money can necessarily be spent on this project and that further investigations would need to be made, Cllr B Ford is now waiting on a meeting date to be set with the S106 Officer.

Members **NOTED** that Covid cases nationally have increased, there has been an exponential rise across the board but the South West Swindon is lower than the national average. There was a big jump over the weekend with 12 cases in GWH. Swindon has moved from 22 per 100000 to 400. There have been no deaths at GWH in the last month.

Cllr G Overbury asked Cll B Ford when the next Transport Representative meeting will be taking place with SBC officers and other organisations.

Cllr B Ford requested that an email is sent to him so he can speak with the relevant people / department at SBC to establish what is happening with this forum.

Cllr P Bhardwaj joined the meeting.

The Chair suspended standing orders and brought agenda item 9 forward.

FC/045

Wroughton Carnival

Cllr L Campisano provided a verbal report following the Wroughton Carnival which was held on 03 July 2021.

Members **NOTED** that the Carnival went well and the only serious concern was the grass condition once the fun fair rides had left the sight. Cllr L Campisano confirmed that the Carnival Committee has spoken with the parish council and Cricket Club to evaluate the situation and consider further protective matting for next year.

Members **NOTED** that there is no longer a requirement for the Parish Council to provide a grant to the Carnival Committee for the predicted loss of income. The event was free this year as there were concerns over money handling and covid safety.

All present NOTED the generous donations from the public and the Carnival Committee hope to put on a similar event again next year.

The Chair reinstated standing orders.

FC/044 **Parish Council Representatives' Report**

There were no other representatives reports available.

FC/045 **Chairs Report**

Members received a report of the Chair, a copy of which is attached as Appendix B in the Minute Book.

FC/047 **Parish Chairs and Clerks Engagement Meeting**

Members received and NOTED the minutes from the Parish Chairs and Clerks Engagement Meeting held on 22 June 2021.

The parish council **NOTED** the slides regarding Fibre Infrastructure and the Community Governance Review (CGR), a copy of which is attached as Appendix C in the Minute Book.

FC/048 **Community Governance Review (CGR)**

Members received a report from of the Chair regarding the recent Community Governance Review. All present **RESOLVED** to agree with the content and agreed to submit a formal response to Swindon Borough Council no later than 31 July 2021.

A copy of the parish council's response is attached as Appendix D in the Minute Book.

FC/049 **Committee Membership**

Members **RESOLVED** to elect Derek Taylor onto the Allotment Working Party.

Members **RESOLVED** to elect Joan Orman onto the Flora and Fauna Working Party.

Members **RESOLVED** to elect Cllr J King onto the Community Assets Committee.

Members **RESOLVED** to elect Cllr G Overbury onto the Open Spaces Committee.

FC/050 **Youth Working Party**

Members received a verbal update from the Community Projects and Grants Officer regarding the Youth working party meeting held on Thursday 15 July 2021.

A copy of the notes from the last Youth Working Party are attached as Appendix E in the Minute Book.

Members **RESOLVED** to agree the following recommendations:

- A rounder's set, 4 footballs, arts and crafts equipment, a Bluetooth speaker and 2 basketballs are purchased from the allocated youth budget, costing no more than £100. The Chair and Vice Chair gave authorisation for use of the Parish Councils debit card.

- The further £900 remaining in the budget will be used to facilitate room hire and other youth activities which are likely to be a street dance session, circuits/boot camp fitness sessions and BMX/cycling sessions. (Please note that the Ellendune Community Centre will offer us up to 4 free hire sessions per year subject to availability).
- The Community Projects and Grants Officer is given authorization, under the supervision of the Clerk to continue to scope and arrange for youth activities discussed by the Youth Club Working Party which can be accommodated in the existing allocated youth budget.

Members **NOTED** the retrospective signing of the updated Service Level Agreement (SLA) with Central Swindon North Parish Council. The only updated information from last year is the increase in hourly rates for the Youth Worker roles. A copy of the SLA is attached as Appendix F in the Minute Book.

FC/051 **Telephone Box – Dunbar Road**

Members **RESOLVED** to agree with the quote for the restoration of the telephone box at Dunbar Road at a total cost £3,901.30 + VAT.

Budget available: General Reserves.

FC/052 **Maunsell Way Pavilion**

Members **NOTED** a report from the Sports & Youth Facilities Working Party held on Tuesday 01st July 2021, a copy of which appears as Appendix F in the Minute Book.

Members **RESOLVED** to agree with the following recommendations:

- **9.1 The Early Years provision will now be removed from the Maunsell Way Pavilions business plan.**
This will result in a slight decrease of income but this can be replaced by small increase from the Scouts and possibly a small annual grant from the parish council.
- **9.2 The Clerk is to work with Cllr C Clark to help build a summary of employer requirements (Specifications & Requirements)**
This is a document which can then be produced to future contractors explaining what the client wants throughout a design and build project.
- **9.3 The Parish Council are to leave the planning application in its current design until after the S106 is signed, returned and completed with the legal department at SBC.**
- **9.4 The Parish Council to sign the S106 agreement and pay £800 using Earmarked Reserves (380)–budget available £3,704.15.**
- **9.5 To progress the quote with Oaks Consultancy at a cost of £1,500 for a funding feasibility analysis using earmarked reserves (380) –budget available £3,704.15.**

FC/053

Allotment Track

Members **NOTED** a report of the Clerical and Communications Assistant regarding the maintenance of the Allotment track, a copy of which appears as Appendix F in the Minute Book.

Members **RESOLVED** to agree the following recommendations:

- 3.1 To appoint Cliff Olley Contractors to complete the work at a cost of £5,460 (£5300 to be met from the Allotment Maintenance budget and £160 from general reserves).
- 3.2 To note the quotes for compound area and parking/turning bays.

FC/054

Community Outbreak Management Fund Grant Application

Members **NOTED** that the amount of £8,222 was awarded to Wroughton Parish Council for its previous grant application submitted to Voluntary Action Swindon (VAS) working in partnership with Swindon Borough Council.

The Community Projects and Grants Officer provided a verbal update following the parish council presence at the Wroughton Carnival. Officers worked alongside the NHS and Swindon Borough Council to deliver hand sanitizers, face masks, leaflets and general information.

A total of 208 lateral flow test kits and 2 large boxes of hand sanitisers were distributed to the public along with lots of information sheets and face masks. An estimated 300 people were engaged with and the same process will take place at the Ellendune Community Centre open day on 24 July 2021.

The Clerk reminded everyone that they are all invited to the Ellendune Open day on Saturday 24 July 2021 – 2pm – 4pm.

FC/053

Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Commercially sensitive.**

FC/054

Thorney Park Play Area

Members **NOTED** a verbal update from the Clerk regarding the Thorney Park Play area installation. A copy of the correspondence appears as Appendix G in the Confidential Minute Book.

Members **RESOLVED** to agree the retrospective approval of additional funds, budget available: General Reserves.

A copy of the correspondence appears as Appendix H in the Confidential Minute Book.

FC/055

Items for the next agenda

Members **NOTED** the parish council's projects priorities meeting for 2022/2023 is being held on Monday 26 July 2021 at 7.00pm.

The following Items were suggested for the next agenda of Monday 16 August 2021;

- Broadband for office / Ellendune / Library
- New IT equipment budget
- Summary of priorities from informal meeting dated 26th July 2021
- Update from the Wilts & Berks Canal Trust site visit
- Internal Auditor quotes
- Story Walk Update
- Tree planting / Community Forest update / Various locations
- Churchyard Working Party update
- Thorney Park Play area update and launch event

The meeting closed at 9.21pm

Signed.....

Date.....

Chairman of the Council