



## WROUGHTON PARISH COUNCIL

### FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 19 July 2021 at 6.30pm  
at the Ellendune Community Centre, Barratt Way

**Present** Cllr L Campisano (Vice Chair)  
Cllr C Clark  
Cllr H Dosanjh  
Cllr J Hewer (Chair)  
Cllr G Overbury  
Cllr J King

**Clerk** Community Projects & Grants Officer, Amanda Woodhead,  
**Present via Zoom Link** Clerk, Emma Freemantle

**FGP/169** **Apologies**  
Apologies were received from Cllr D Martyn and Cllr J King.

**FGP/170** **Declarations of Interest & Applications for Dispensation**  
There were no declarations of interest or applications for dispensations.

**FGP/171** **Public Questions**  
There were no members of the public present.

**FGP/172** **Minutes**  
Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting held on 21 June 2021.

**FGP/173** **Payment Schedule**  
Members **RESOLVED** to agree the Payment Schedule for July 2021, a copy of which appears as Appendix A in the Minute Book.

*Cllr H Dosanjh entered the meeting.*

**FGP/174** **Income & Expenditure**  
Members **NOTED** the Income & Expenditure Statement as at the end of July 2021, a copy of which appears as Appendix B in the Minute Book.

All present **NOTED** that the miscellaneous income accounted for two balances, one the NNRD refund from SBC and two relating to VAS Grant award in support of Covid 19 safety.

**FGP/175** **Bank Reconciliation**  
Members **NOTED** the bank statements and reconciliations for June 2021, a copy of which appear as Appendix C in the Minute Book.

**FGP/176**

**Machinery Purchase**

Members **RESOLVED** to agree the quote for two flail set mower heads for the grounds team machinery at a total cost of £1,358.93 (copy attached)  
Budget Available: Machinery Maintenance.  
A copy of the quote appears as Appendix D in the Minute Book.

**FGP/167**

**Exclusion of Press and Public**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.  
Reason: Commercially sensitive.  
Reason: **Staffing matters.**

**FGP/168**

**Staffing Matters**

Members NOTED a verbal update of the Clerk regarding staffing matters.

Meeting closed at 6.40pm

Signed.....

Date.....

Chairman of the Council