



WROUGHTON PARISH COUNCIL

13 July 2021

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **MONDAY 19 JULY 2021** at **6:30pm**
at **the Ellendune Community Centre, Barratt Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive any apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1st July 2012.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General Purpose Committee meeting held on 21 June 2021 (copy attached).
5. **Payment Schedule**
To approve the Payment Schedule for July 2021 (copy attached).
6. **Bank Reconciliation**
To receive the bank statements and reconciliations for June 2021 (copy to follow)
7. **Income & Expenditure**
To receive the Income & Expenditure Statement for June 2021 (copy to follow).
8. **Machinery Purchase**
To consider a quote for two flail set mower heads for the grounds team machinery at a total cost of £1,358.93 (copy attached)
Budget Available: Machinery Maintenance

9. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Commercially sensitive.

Reason: **Staffing matters.**

10. Staffing Matters

To receive a verbal update from the Clerk regarding staffing matters.

Members of Committee

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr C Clark

Cllr H Dosanjh

Cllr D Martyn

Cllr J King

Cllr G Overbury

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.