



## **WROUGHTON PARISH COUNCIL**

15 November 2021

Dear Councillor,

You are **summoned** to attend a meeting of the **PARISH COUNCIL** to be held on **MONDAY 22 November 2021** at **7.30pm** at **the Ellendune Community Centre, Barratt Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle  
Clerk

### **AGENDA**

1. **Apologies**  
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.
3. **Public Questions**  
To receive and respond to any questions, comments or representations from the public.  
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**  
To confirm as a true record the minutes of the Full Council meeting held on 18 October 2021.  
(Copy to follow)
5. **Minutes of the Community Assets Meeting**  
To confirm as a true record the minutes of the Open Spaces meeting held on 02 November 2021.  
(Copy attached)
6. **Information from Borough Councillors**  
To receive information from the three Ward Councillors regarding any issues which they consider to be relevant to the Parish.
7. **Parish Council Representatives' and Trustees Report**  
To receive a report from Cllr G Overbury and Cllr N Hooper regarding current public transport issues (Copy attached).
8. **Chair's Report**  
To receive a report from the Chair.
9. **Committee Membership**  
To elect Cllr L Gough onto the Open Spaces Committee.

To elect Cllr B Keetch onto the Community Assets Committee.

**10. Christmas Light Switch On Event**

To receive a report from the Deputy Clerk regarding the last Christmas Working Party meeting held on 01 November 2021 (Copy attached)

To receive a verbal update from the Clerk regarding the running of the light switch on event and the community engagement process with star decorations being hung near Moat Pond.

**11. Youth Work**

To receive an update from the Clerk regarding the recent youth events taken place.

**12. Community Governance Review (CGR)**

To note the response from Swindon Borough Council regarding the call for a Community Governance Review (Copy attached).

**13. Parish Deeds**

To note the correspondence from Swindon Borough Council regarding the Parish Councils Deed agreement.

To note the parish councils current Deed agreement actioned in 2017 (Copy attached).

To agree on a meeting date for the parish council to discuss the options available and provide a response to Swindon Borough Council by the 13<sup>th</sup> December 2021.

**14. Wharf Road Public Toilets Lease**

To note and sign the amended lease agreement received from Swindon Borough Council (Copy attached).

**15. Parish Councillor Allowances**

To receive recommendations from Swindon Borough Council regarding the parish councillor allowances for 2022/2023 (Copy attached)

**16. S106 Contributions**

To note the correspondence from Swindon Borough Council regarding S106 contributions in relation the Berkley Farm Development (Copy attached).

**17. Exclusion of Press and Public**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Commercially sensitive.**

**18. Grounds Team Workshop Update**

To receive an update from the Chair regarding a meeting which took place with Swindon Borough Council on Monday 08 November 2021.

To note the correspondence sent to Swindon Borough Council dated Monday 15 November 2021 (Copy attached).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.