



WROUGHTON PARISH COUNCIL

15 November 2021

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **MONDAY 22 NOVEMBER 2021** at **6:30pm**
at **the Ellendune Community Centre, Barratt Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive any apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1st July 2012.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General Purpose Committee meeting held on 22 October 2021 (Copy attached).
5. **Grant Application**
To receive and consider a grant application form from the Bowls Club (Copy to follow).
6. **Payment Schedule**
To approve the Payment Schedule for November 2021 (copy attached).
7. **Bank Reconciliation**
To receive the bank statements and reconciliations for October 2021 (to follow)
8. **Income & Expenditure**
To receive the detailed Income & Expenditure Statement for October 2021 (to follow).
9. **Christmas Event Budget 2021/2022**
To note the retrospective approval for the Christmas event budget (Copy attached).

10. Maunsell Way Pavilion

To note the retrospective approval for the installation of a water heater at the Maunsell Way Pavilion (Copy attached).

11. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Staffing Matters.**

12. Staffing Matters

To receive an update from the Clerk regarding staffing matters.

13. Staffing Structure 2022/2023

To receive a report from the Clerk regarding the budget proposals and staff structure for 2022/2023 (Copy to follow)

Members of Committee

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr C Clark

Cllr H Dosanjh

Cllr D Martyn

Cllr J King

Cllr G Overbury

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.