



WROUGHTON PARISH COUNCIL

COMMUNITY ASSETS COMMITTEE

Minutes of the meeting held on 09 November 2021 at 7.00pm

Present Cllr G Overbury (Chair)
Cllr J Hewer
Cllr D Martyn
Cllr J King
Cllr D Hooper
Cllr N Hooper
Cllr J King

Clerk Emma Freemantle

CA/32 **Apologies**
Apologies were received from Cllr C Clark.

CA/33 **Declarations of Interest & Applications for Dispensation**
Cllr J Hewer declared an interest in agenda number 13 due to knowing the residents who have raised the original query.

CA/34 **Public Questions**
There were two members of the public present.

The Chair suspended standing orders.

CA/35 **Trefoil House (Guide Hut, Weir Field)**
Members **NOTED** a report of the Deputy Clerk regarding flooding on the Weir Field and site meeting with Girl guide representatives on 21 October 2021. A copy of the report appears as Appendix A in the Minute Book.

Members **RESOLVED** to agree the following recommendations:

- 3.1 Deputy Clerk to work with the Guides to obtain quotes for the improvement of drainage surrounding the building.
- 3.2 To note the lease and more specifically 2e relating to drainage costs.
- 3.3 To review quotes and suggested work at a subsequent meeting.

The Chair reinstated standing orders.

CA/36 **Chairs Report**
Members **NOTED** a report of the Chair a copy of which appears as Appendix B in the Minute Book.

CA/37 Youth Work

Members received a verbal update from the Clerk regarding the recent youth outreach sessions in Wroughton.

Members **NOTED** that the official Play area launch with the Youth provision was a success and that there were many families in attendance. Councillors, Officers, local PCSOs and Youth Worker were all in attendance, a press release will be issued shortly.

Members **NOTED** received an update from the Clerk regarding the last meeting held with Swindon Borough Council on 19 October 2021. A copy of the minutes appears as Appendix C in the Minute Book.

The Clerk advised that the Youth Zone site visit with other parish councils is scheduled for 30 November 2021.

CA/38 Thorney Park Play Area

Members received a verbal update from the Chair regarding the Thorney Park Play Area launch event on Tuesday 09 November 2021 at 4pm.

CA/39 Parish Church Hall Clock

Members **NOTED** a verbal update from Cllr J Hewer regarding the parish clock located at the Church Hall.

All present **NOTED** that the restoration works have been completed for the clock and clock tower and that investigations are now underway into fixing the mechanism.

The Clerk and Cllr J Hewer had attended a site visit to the Church Hall on 22 October 2021, photos of the work can be found in the minute book as Appendix D.

The Clerk advised that the Treasurer of the Parish Church is actively seeking quotes for a new mechanism and these will be forwarded to the parish council once received.

CA/40 Asset and Inventory Report

Members received a report of the Deputy Clerk regarding the Asset and Inventory list following the recent audit of the Grounds Team Workshop at Berkeley Farm. A copy of the audit report can be found as Appendix E in the Minute Book.

Members **RESOLVED** to approve the following:

3.2 Approve the disposal of the items listed in appendix B.

Members **RESOLVED** to approve the sale of the following items:

WPC/00038	£1,600
WPC/00039	£2,500
WPC/00046	£50
WPC/00719 – WPC/00725	£250
WPC/00080	£50

CA/41 Container Locks

Members **NOTED** the retrospective approval of the expenditure for the shipping container locks, a copy of which appears as Appendix F in the Minute Book.

CA/42 Grounds Team Vehicle Lease

Members **NOTED** that the Grounds Team Isuzu truck lease will end May 2022 and to consider allocating a budget for a new electric vehicle lease within the 2022/2023 budget.

Actions: Further information to be produced for the next Community Assets meeting in January 2022.

Specify which vehicle would be required as a replacement vehicle in 2022, ie truck, van.

Liaise with SBC and the Joint Venture Team to establish the current process for installing electric charging points at the road side.

CA/43 BMX Track

Members **NOTED** the communication from British Cycling Coach, Jennifer Purcell regarding the ongoing coaching sessions as the BMX track, Maunsell Way. A copy of the correspondence appears as Appendix G in the Minute Book.

Members **RESOLVED** to agree that more information would be required from the Cycling coach to be able to understand the frequency of sessions.

Members confirmed that the current hire fees will not be waived which will allow for consistency across all user groups and fees. A review will take place overall in the new financial year.

CA/44 Dog Bin Installation

Members **RESOLVED** to approve a budget of up to £500 for the purchase of a new dual purpose bin at Alexandra Park, budget to be used: General Reserves.

The location of the bin will be agreed by the Clerk and Grounds Team Manager in consultation with the Chair.

Members **NOTED** that the next Community Assets meeting will now be moved to 11 January 2022.

The meeting closed at 08.02pm

Signed.....

Date.....

Chairman of the Committee