



WROUGHTON PARISH COUNCIL

14 December 2021

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **MONDAY 20 December 2021** at **6:30pm**
at **the Ellendune Community Centre, Barratt Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive any apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1st July 2012.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General Purpose Committee meeting held on 22 November 2021 (Copy attached).
5. **Grant Applications**
To receive and consider a grant application form from the Bowls Club (Copy attached).

To receive and consider a grant application form from the Wroughton and Wichelstowe Parochial Church Council (Copy attached).
6. **Payment Schedule**
To approve the Payment Schedule for December 2021 (copy attached).
7. **Bank Reconciliation**
To receive the bank statements and reconciliations for November 2021 (to follow)
8. **Income & Expenditure**
To receive the detailed Income & Expenditure Statement for October 2021 (to follow).

9. **Budget Review – Quarter Three 2021/2022**

To consider the report of the Clerk regarding the quarter three budget review (to follow).

10. **2022/2023 Budget & Precept Review**

To note the budget report and precept calculations for 2022/2023.

11. **Exclusion of Press and Public**

To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: **Staffing Matters.**

12. **Staffing Structure 2022/2023**

To receive a report of the Clerk regarding the budget proposals and staff structure for 2022/2023 (Copy to follow)

Members of Committee

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr C Clark

Cllr H Dosanjh

Cllr D Martyn

Cllr J King

Cllr G Overbury

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.