



WROUGHTON PARISH COUNCIL

15 March 2022

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **MONDAY 21 March 2022** at **7:00pm**
at **the Ellendune Community Centre, Barratt Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive any apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General Purpose Committee meeting held on 21 March 2022 (Copy attached).
5. **Payment Schedule**
To approve the Payment Schedule for March 2022 (to follow).
6. **Bank Reconciliation**
To receive the bank statements and reconciliations for February 2022 (to follow)
7. **Income & Expenditure**
To receive the detailed Income & Expenditure Statement for February 2022 (to follow).
8. **Tree Work – Weir Field**
To consider a quote received for tree maintenance to the three large Acer trees positioned on the Weir Field, adjacent to Wainwright Mews (Copy attached).
Budget Available 4650/450: Tree Work

9. **Machinery Maintenance**
To receive a report of the Deputy Clerk regarding the Grounds Team machinery maintenance and consider the recommendation.
10. **NJC Pay Scales**
To note the National Joint Councils correspondence and increased pay rates from 01 April 2021 (copy attached).
11. **Health and Safety Report**
To receive a report from the parish councils Health and Safety Consultant (to follow).
12. **Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: **Staffing Matters.**
13. **Staffing Matters**
To receive an update from the Clerk regarding staff matters.

Members of Committee

Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr C Clark
Cllr H Dosanjh
Cllr D Martyn
Cllr J King
Cllr G Overbury

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.