



WROUGHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 21 February 2022 at 6.45pm
at the Ellendune Community Centre, Barratt Way

- Present** Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr H Dosanjh
Cllr G Overbury
Cllr J King
Cllr D Martyn
- Clerk** Emma Freemantle
- FGP/248** **Apologies**
Apologies were received from Cllr C Clark.
- FGP/249** **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest or applications for dispensation.
- FGP/250** **Public Questions**
There were no members of the public present.
- FGP/251** **Minutes**
Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting held on 17 January 2021.

Cllr H Dosanjh entered the room.
- FGP/252** **Payment Schedule**
Members **RESOLVED** to agree the Payment Schedule for February 2022, a copy of which appears as Appendix A in the Minute Book.
- FGP/253** **Bank Reconciliation**
Members **NOTED** the bank statements and reconciliations for January 2022, a copy of which appear as Appendix B in the Minute Book.
- FGP/254** **Income & Expenditure**
Members **NOTED** the Income & Expenditure Statement as at the end of January 2022. A copy of the report appears as Appendix C in the Minute Book.
- FGP/255** **Parish Councillor and Staff Lanyards**
Members **RESOLVED** to approve a budget for up to £100 for the purchase of personalised staff and councillor lanyards.
Budget available 4060/100: Staff Expenses
- FGP/256** **Maunsell Way Pavilion – S106 Payment**
Members **RESOLVED** to approve the transfer of £800 to Wellers Hedley in respect of the supporting S106 payment to Swindon Borough Council, a copy of the documentation can be found as Appendix D in the Minute Book.

Budget Available 4170/200: Maunsell Way Professional Fees

FGP/257

Parish Office Telephone and Broadband Supply

Members **NOTED** an update from the Deputy Clerk regarding the future change in services supply to the parish council office and dual service with the Ellendune Hall Trust. A copy of the report appears as Appendix E in the Minute Book.

Members **RESOLVED** to agree the following recommendation:

- 3.1 To delegate the decision to the Clerk to approve the appropriate Virgin Media contract for a 24-month period following the final decision of WCAT.

FGP/258

Weir Field Lighting

Members **NOTED** the retrospective approval for electrical repair works to the lighting column on the Weir Field, a copy of the information can be found as Appendix F in the Minute Book.

Budget used 4400/210: Weir Field Maintenance

FGP/259

Tree Work – Weir Field

Members considered a quote for tree maintenance to the large Acer tree positioned on the Weir Field, adjacent to property 23 Wainwright Mews, a copy of the correspondence and quote appears as Appendix G in the Minute Book.

The Clerk advised that there are three trees in the same location on the Weir Field and that after a site visit had taken place it was apparent that all three would require work.

Members **RESOLVED** to agree that a further quote would be sourced for the maintenance of all three trees as this would overall be more cost effective.

Members **NOTED** that a new quote would be considered at the next F&GP meeting.

FGP/260

Grounds Team Tablet / Data

Members considered a report of the Clerical and Communications Assistant regarding the upgrade of the mobile device, a copy of which can be found as Appendix H in the Minute Book.

Members **RESOLVED** to agree the following recommendations:

- 3.1 To approve expenditure for an iPad Air with the existing provider Vodafone.
- 3.2 Vodafone have offered an iPad Air which would normally be £37.83 excluding VAT but with the 20% loyalty discount it would be £30.66 excluding VAT with £41.67 excluding VAT upfront fee.
- 3.3 Insurance cover for the new device is to be sourced, the overall cost alongside 3.2 to not exceed £42.00 per month excluding VAT.
- 3.4 From the website signalchecker.co.uk, the 4G signal strength for Vodafone at their current premises of Maunsell Way Pavilion (SN4 9JF) appears to be good. The Grounds team should not need more than 5GB per month based on mobile data usage from current and previous bills.

Meeting closed at 7.17pm

Signed.....

Date.....

Chairman of the Council