



WROUGHTON PARISH COUNCIL

COMMUNITY ASSETS COMMITTEE

Minutes of the meeting held on 01 March 2022 at 7.30pm

Present Cllr G Overbury (Chair)
Cllr J Hewer
Cllr J King
Cllr D Hooper
Cllr N Hooper

Clerk Emma Freemantle
Aaron Webb, Youth Worker (Central Swindon North Parish Council)

CA/45 **Apologies**
Apologies were received from Cllr C Clark, Cllr L Campisano, Cllr P Bhardwaj, Cllr D Martyn and Cllr B Keetch.

CA/46 **Declarations of Interest & Applications for Dispensation**
Cllr J Hewer declared an interest in agenda number 13 due to knowing the residents who have raised the original query.

CA/47 **Public Questions**
There were two members of the public present representing the Wroughton Girl Guides.

CA/48 **Chairs Report**
The Chair did not give a report however he thanked everyone for their efforts with Saturdays tree planting event.

Members **NOTED** that a summary of achievements from the Community Assets Committee will be issued inside the next annual parish newsletter which will be distributed to all homes in Wroughton.

CA/49 **Trefoil House (Guide Hut, Weir Field)**
Members considered received a report from the Deputy Clerk regarding the works required at Trefoil House, Weir Field. A copy of the report can be found as Appendix A in the Minute Book.

Members **NOTED** that further investigations are queried by the contractor to look into the drainage works below ground before the appropriate quote can be selected.

Members **RESOLVED** to agree the following:

3.1 If quote 1 for £1,130 + VAT is instructed by the Guides the parish council agree to a 50% / 50% split of invoice payment.

If quote 2 for £1,585 + VAT is instructed by the Guides the parish council agree to a 60% (WPC) / 40% (GG) split of the invoice payment.

- 3.2 Members **RESOLVED** to agree that Earthmoving Services are instructed for the works to go forward.

CA/50 **Youth Work**

Members received an update from Youth Worker Aaron Webb regarding the recent outreach sessions in Wroughton.

Aaron advised that the main locations for outreach have been fairly central to the village and that once the evenings become lighter, the youth workers will then visit Thorney and Langton Park again. Younger children from Thorney and Langton tend to be home of an evening and the older children are usually found congregated at the Ellendune Shops.

Suggestions were made that a regular, bi-monthly working party meeting is arranged on the same day each week. Aaron stated that the dance event, pizza night and pop up café have all been a success but the working party need to now plan future events. Being outside is key as the evenings get lighter and Maunsell Way could be a new location to try.

Members **NOTED** that Central Swindon North Parish Council currently hold local policing / community events for the public to attend, Aaron advised that these usually have a good public attendance. Cllr J Hewer stated that this is something Wroughton used to offer however the police staffing levels were cut back a few years ago.

Action: Clerk to contact local police team to see if these meetings can be reinstated again.

Members considered the extension of the Service Level Agreement (SLA) with CSNPC for another term and **RESOLVED** to agree that at the least a further 12 months would be required. The Clerk asked that Aaron take the request back to CSNPC for information.

Action: Community Projects and Grants Officer to arrange a regular bi-monthly working party meeting and circulate to the group.

Action: Clerk to arrange for an extension of the current SLA with CSNPC.

CA/51 **Thorney Park Play Area**

Members received a verbal update from the Clerk on behalf of the Community Projects and Grants Officer regarding the recent works at Thorney Park at the play area. A copy of the update can be found as Appendix B in the Minute Book.

CA/52 **Parish Church Hall Clock**

Members received a verbal update from the Clerk regarding the clock mechanism replacement works and the date for works to commence.

All **NOTED** that works will continue throughout the Easter Holiday period 11 April 2022 through to 22 April 2022, as this is the most convenient for the Church Hall closure. Works should take an estimated 3 days to complete.

CA/53 **Grounds Team Vehicle Report**

Members **NOTED** a report of the Deputy Clerk regarding the current Grounds Team vehicle schedule, a copy can be found as Appendix C in the Minute Book.

Members **RESOLVED** to agree the following recommendations:

- 3.1 To note the full vehicle and machinery report.
- 3.2 To note a report for the Ransoms HR300 (MX15MLY) will follow to the next FC meeting.
- 3.3 To note the Isuzu D-max lease expires in May 2022.
- 3.4 To approve to extend the lease for the Isuzu D-Max with Lex Autolease for 12 months at the cost of £343 per month.
- 3.5 To note the electric vehicle solutions and to approve an appropriate budget for the lease of an electric vehicles in the 2023/24 budget.

CA/54 **Mower Purchase**

Members **RESOLVED** to defer this item until the next Full Council meeting once further information has been sourced from TH White for quotes for the purchase of a new ride on mower / flail deck.

CA/55 **Grounds Team Workshop**

Members received a report of the Clerk regarding the current grounds team workshop location and storage solutions, a copy of the report is attached as Appendix D in the Minute Book.

Members **RESOLVED** to agree the following recommendations:

1.1 Members note that the current location of the Grounds Team Workshop at Maunsell Way is likely to exceed further 12 months and that improvements need to be made to the current working conditions as quickly as possible.

1.2 Members approve a budget of up to £2,500 for the purchase of security fencing and two gates – pictured at Appendix B.

Budget Available: 9004/900 (355 EMR) Grounds Team Workshop: £25,000

1.3 The Clerk is given delegated authority alongside the Grounds Manager and Chair of the Community Assets Committee to continue investigations into the following items:

- Electrical supply to the shipping containers
- Shelving and racking for the new shipping container
- Fence securing options / Locking mechanisms

1.4 To note that the new shipping container and security fencing / gates will then be parish council owned assets. These items can be used at a new location for storage once the grounds team have vacated Maunsell Way.

CA/56 **Bus Shelters**

Members received an update from the Chair regarding bus shelters in the village, a copy of the report can be found as Appendix E in the Minute Book.

Members **NOTED** a request from a member of the public to move the unused bus shelter at Kellsboro Avenue to a new location on Wharf Road. All present also discussed the placement of a new bus shelter on Perry's Lane.

Members **RESOVLED** to agree that a recommendation would be put forward to the next Full Council meeting for the use of CIL funds to purchase one new bus shelter at Perrys Lane and one new bus shelter on Wharf Road.

CA/57 **Sports & Youth Facilities Working Party**

Members received the notes from the Sports and Youth Facilities Working Party dated 15 February 2022, a copy of which can be found as Appendix F in the Minute Book.

The meeting closed at 08.40pm

Signed.....

Date.....

Chairman of the Committee