



WROUGHTON PARISH COUNCIL

11 April 2022

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **TUESDAY 19 April 2022** at **7:00pm**
at **the Ellendune Community Centre, Barratt Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
Apologies received from Cllr D Martyn.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General Purpose Committee meeting held on 21 March 2022 (Copy attached).
5. **Payment Schedule**
To approve the Payment Schedule for April 2022 (to follow).
6. **Bank Reconciliation**
To receive the bank statements and reconciliations for March 2022 (to follow)
7. **Income & Expenditure**
To receive the detailed Income & Expenditure Statement for March 2022 (to follow).
8. **Machinery Report**
To receive a report of the Deputy Clerk regarding the Grounds Team machinery and consider the recommendations (to follow).
9. **Queens Platinum Jubilee Event**
To note the receipt of grant funding for the total of £3,000 from the National Lottery Community Fund.

10. Motor Insurance Policy / Renewal

To approve the renewal policy for the parish council Motor Insurance covering 06 April 2022 through to 05 April 2023.

To note the retrospective approval for the month of April 2022 only (Copy attached).

11. Grant Award

To approve a retrospective grant amount of £250 to help support the printing costs of Earthline communications.

Budget available: (Newsletters) 4165 / 100 - £1,500

12. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Staffing Matters.**

13. Recruitment Working Party

To receive a report from the Recruitment Working Party and note the recommendations (Copy attached).

Members of Committee

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr C Clark

Cllr H Dosanjh

Cllr D Martyn

Cllr J King

Cllr G Overbury

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.