



WROUGHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Tuesday 16 May 2022 at 7.00pm
at the Ellendune Community Centre, Barrett Way

Present Cllr J Hewer (Chair)
Cllr H Dosanjh
Cllr G Overbury
Cllr J King

Clerk Emma Freemantle

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FGP/1 Apologies

Apologies were received from Cllr C Clark and Cllr D Martyn.

FGP/2 Declarations of Interest & Applications for Dispensation

There were no declarations of interest or applications for dispensation.

FGP/3 Public Questions

There were no members of the public present.

FGP/4 Minutes

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting held on 19 April 2022.

FGP/5 Payment Schedule

Members **RESOLVED** to agree the Payment Schedule for May 2022, a copy of which appears as Appendix A in the Minute Book.

FGP/6 Bank Reconciliation

Members deferred the bank statements reconciliations for April 2022 until the next meeting in June 2022.

FGP/7 Income & Expenditure

Members deferred the Income & Expenditure Statement until the next meeting in June 2022.

FGP/8 Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Staffing Matters.**

FGP/9 Staffing Update

Members received a report from the Clerk regarding staffing matters and considered the recommendations, a copy of which can be found in the Confidential Minute Book.

Members **RESOLVED** to agree all recommendations listed at point 6.1

Members **RESOLVED** to agree that the parish office is closed to the public and councillors one day a week for a three month trial.

Members **NOTED** all recommendations listed at point 6.2 – 6.6

Meeting closed at 7.24pm

Signed.....

Date.....

Chairman of the Council