

WROUGHTON PARISH COUNCIL



FULL COUNCIL MEETING

Minutes of the meeting held on 20 June 2022 at 7:30pm
at the Ellendune Community Centre, Barrett Way, Wroughton, Swindon, SN4 9LW

- Present** Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr D Edwards
Cllr D Hooper
Cllr N Hooper
Cllr L Gough
Cllr J King
Cllr J Kemble
Cllr J King
- Clerk** Emma Freemantle
- Other** Amanda Woodhead – Community Projects & Grants Officer
Ward Cllr B Ford
Ward Cllr C Martyn
Ward Cllr D Martyn
- Public** 2
- FC/35** **Apologies**
Apologies were received from Cllr B Keetch, Cllr G Edwards, Cllr G Overbury and Cllr H Dosanjh.
- FC/35** **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest of applications for dispensation.
- FC/36** **Public Questions**
A member of the public raised three queries with both the parish council and ward councillors present in relation to overgrown grass verges in Wroughton. The Chair confirmed that the areas belonging to Swindon Borough Council have been chased up with relevant Grounds Maintenance Team and Public Rights of Way Manager.

The Chair passed on the information to ward Cllr B Ford to chase on behalf of the parish council.

The Chair suspended standing orders and moved agenda item 17 forward.
- FC/37** **Twinning with Ukraine**
A member of the public attended the meeting and provided the parish council with an update regarding the ongoing community work in Wroughton and support being provided to Ukraine throughout the ongoing war crisis.

Members agreed that it would be beneficial for the parish council to consider its involvement with having a future relationship with a town in Ukraine. All present agreed that there could be a wide benefit to working alongside other parish councils or local schools to help facilitate fund raising and communications between the two towns / countries.

The member of public advised he will bring back further information to the next suitable council meeting.

The Chair reinstated standing orders.

FC/38 **Minutes of the Previous Meeting**

Members **RESOLVED** to approve the minutes of the Full Council meeting held on 16 May 2022.

FC/39 **Councillor Resignation**

Members **NOTED** the resignation of Cllr G Edwards.

FC/40 **Chairs Report**

Members received and **NOTED** a verbal update from the Chair.

The Chair confirmed the timings for the Councillor site visit to the National Collections Centre on Tuesday 21 June 2022.

FC/41 **Ward Councillor Update**

Members received a verbal update from all three ward councillors.

FC/42 **Parish Council Representatives' Report**

A verbal update was received from Cllr N Hooper regarding transportation issues with the bus services in Wroughton. Members **NOTED** that Stagecoach have not removed signage from the bus stops which identify certain stops as out of use. The Clerk confirmed that she has also chased this up with Stagecoach directly.

The Clerk confirmed that the CCTV installation at the Ellendune Community Centre has now been approved and instructed to go ahead by the Ellendune Hall Trust

A report from the Chair of the Wroughton Community Asset Trust on behalf of the Community Library can be found as Appendix A in the Minute Book.

The Chair suspended standing orders and moved agenda item 12 forward.

FC/43 **Parish Council Projects**

Members received an update from the Community Projects and Grants Officer regarding ongoing projects within the parish.

Members **NOTED** the report update regarding the Boness Road (Secret Garden) Play Area, a copy of which appears as Appendix B in the Minute Book.

The Community Projects and Grants Officer left the room at 20.35.

The Chair reinstated standing orders.

FC/44

Annual Governance Statement

Members **RESOLVED** to approve the Annual Governance Statement 2021/22 as part of the 2021/22 Annual Return, a copy of which can be found as Appendix C in the Minute Book.

FC/45

Accounting Statement

Members **RESOLVED** to approve the Accounting Statement 2021/2022 of the Annual Return for the External Auditor, a copy of which can be found as Appendix D in the Minute Book.

FC/46

Internal Audit Report

Members received and **NOTED** the report of the Internal Auditor, a copy of which can be found as Appendix E in the Minute Book.

Members **RESOLVED** to agree with the recommendation to purchase an office mobile phone.

FC/47

Grounds Team Workshop

Members **NOTED** a report from the Deputy Clerk regarding the progress of the Grounds Team Workshop developments at Maunsell Way, a copy of the report can be found as Appendix F in the Minute Book.

Members **RESOLVED** to approve the following recommendations within the report:

3.1 To delegate authority to the Clerk and Chair in consultation with the F&GP committee, to investigate and secure a vacant unit at the Wroughton Business Park if one becomes available. Expected annual rental £20,000 plus business rates.
Cost to be met from Berkeley 4635/450 (£18,000 available)

3.2 On the provision that recommendation 3.1 cannot be attained in a reasonable time scale which will be determined by the Clerk and Chair; To approve a revised budget of up to £15,000 for the purchase of the prefabricated shipping container and fencing compound.
Cost to be met from EMR Workshop Building Fund (£25,000 available)

3.3 To approve the purchase of fuel, fuel storage or dispensing equipment up to £500. Material to be stored at Maunsell Way compound until item 3.1 or 3.2 is resolved for further investigation.
Cost to be met from Fuel 4615/450 (£4,000 available)

FC/48

Summer Newsletter

Members reviewed the parish councils Summer Newsletter, a copy of which can be found as Appendix G in the Minute Book.

Members **RESOLVED** to agree the current format and instruct an external company to provide door to door delivery, cost to be met by 4165/100 (£1,500 available).

FC/49

Councillor Drop in Session

Members considered hosting a parish councillor public drop in session which can be held monthly at the Ellendune Community Centre.

All present **RESOLVED** to agree that a trial drop in session starting in August 2022 would be suitable and for the Clerk to liaise with the Ellendune Community Centre Manager to arrange the room hire available.

Suggested date is one Friday morning per month in conjunction with the Country Market and Wroughton Community Library opening hours.

FC/50

How Healthy Is Your Parish

Members **NOTED** the minutes and slides from the recent SBC meeting “How Healthy is your Parish” and **RESOLVED** to agree delegating the discussion around Park Yoga to the Open Spaces Committee.

A copy of the slides and minutes can be found as Appendix H in the Minute Book.

The meeting closed at 9.09pm

Signed.....

Date.....

Chairman of the Council