

# WROUGHTON PARISH COUNCIL



## **FULL COUNCIL MEETING**

Minutes of the meeting held on 17 October 2022 at 7:30pm  
at the Ellendune Community Centre, Barrett Way, Wroughton, Swindon, SN4 9LW

**Present** Cllr J Hewer (Chair)  
Cllr L Campisano (Vice Chair)  
Cllr D Archer  
Cllr H Dosanjh  
Cllr L Gough  
Cllr D Hooper  
Cllr B Keetch  
Cllr G Overbury  
Cllr B Streeton  
Cllr H Woodward

**Clerk** Emma Freemantle

**Public** 0

### **FC/95 Apologies**

Apologies were received from Cllr D Edwards, Cllr J Kemble, Cllr N Hooper and Ward Councillors Cllr C Martyn, Cllr D Martyn and Cllr B Ford.

### **FC/96 Declarations of Interest & Applications for Dispensation**

There were no declarations of interest of applications for dispensation.

### **FC/97 Public Questions**

There were no members of the public present.

### **FC/98 Co Option of Parish Councillors**

Members **RESOLVED** to co-opt Mr Toby Kewen and Mr Neil McMahon onto the parish council.

*Cllr H Dosanjh entered the room at 7.40pm.*

### **FC/99 Minutes of the Previous Meeting**

Members **RESOLVED** to approve the minutes of the Full Council held on 27 September 2022.

### **FC/100 Chairs Report**

Members received and **NOTED** an update from the Chair, a copy of his report can be found as Appendix A in the Minute Book.

### **FC/101 Safe and Warm Community Space**

Members discussed options and locations for Warm and Safe Space offering as suggested by Swindon Borough Council over the winter months.

Members **RESOLVED** to agree that the most practical option is to use the Wroughton Community Library and operate a public warm and welcome space within the usual library opening times.

**Action:** The Clerk to work with the Wroughton Community Asset Trust and Swindon Borough Council to ensure that all policies and procedures are met and funding is established to cover refreshment / activity costs.

**FC/102 Parish Council Office Hours**

Members reviewed the parish council's office opening times to the public and **RESOLVED** to agree with an extension of Thursday closure to the public until further notice.

**FC/103 Ward Councillor Update**

There were no Ward Councillors present.

**FC/104 Parish Council Representatives' Report**

Members received a verbal update from Cllr G Overbury regarding the bus services in Wroughton and Swindon.

All present **NOTED** that information is still outstanding from Swindon Borough Council regarding college bus services to and from the Thorney Park area.

Cllr G Overbury also expressed concerns over the delay in the purchasing of new bus shelters for Wharf Road and Perry's Lane. The Clerk confirmed that further information will be discussed at the next Community Assets committee meeting in November.

**FC/105 External Audit Annual Governance and Accountability Return (AGAR) for 2021/2022.**

Members **NOTED** the conclusion of audit from the External Audit Annual Governance and Accountability Return (AGAR), a copy of which can be found as Appendix B in the Minute Book.

*Cllr L Campisano left the meeting at 7.55pm.*

**FC/106 Grounds Team Workshop**

Members received a report from the Clerk regarding the Grounds Team workshop location and potential future premises, a copy of the report can be found as Appendix C in the Minute Book.

Members **RESOLVED** to agree with the recommendations in the report.

**FC/107 Remembrance Service**

Members received a report from the Deputy Clerk regarding the arrangements for this year's Remembrance service on Sunday 13 November 2022, a copy can be found as Appendix D in the Minute Book.

Members **REOSLVED** to agree with the following recommendations in the report.

- 3.1 To note the event detail.
- 3.2 To approve the budget expenditure for up to £250. All costs to be met from the Remembrance budget (4760/500 - £250 remaining)

**FC/108 Christmas Event**

Members received a report from the Deputy Clerk regarding the current Christmas event arrangements for the light switch on event on 03 December 2022, a copy can be found as Appendix E in the Minute Book.

Members Resolved to agree with the following recommendations:

- 3.1 To approve the expenditure of up to £6,500 (Christmas budgets £6,500 remaining).
- 3.2 Agree to the overspending of £1,100 on the lighting display in the village.
- 3.3 To note the Christmas event and village lighting.

**FC/109 Wroughton and Wichelstowe Parochial Church**

Members received and **NOTED** a copy of the Wroughton and Wichelstowe Parochial Church's recently approved Churchyard Management Plan and Tree Survey. Copies of the documents can be found as Appendix F in the Minute Book.

Members **NOTED** that the next Churchyard Working Party will be held on Tuesday 15 November 2022 and that further detail surrounding the closure of the Churchyard and the ongoing maintenance will need to be discussed further with Swindon Borough Council.

**FC/110 Exclusion of Press and Public**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Commercially and Contractually Sensitive**

**FC/111 Wroughton Community Asset Trust**

Members **NOTED** a report from the Clerk regarding the staffing model for the Wroughton Community Library, a copy of which can be found in the Confidential Minute Book.

Members **RESOLVED** to agree with all recommendations within the report and **NOTED** that the parish council is still awaiting a final business plan from Swindon Borough Council.

**FC/ 112 Sports & Youth Facilities Working Party (Maunsell Way Pavilion)**

Members considered the notes and recommendations from the Sports and Youth Facilities Working Party, a copy of which can be found in the Confidential Minute Book.

Members **RESOLVED** to agree with deferring all recommendations until after the parish councils November Projects and Priorities meeting. All present agreed that a decision would need to be made at the next full council meeting in November 2022.

The meeting closed at 8.52pm

Signed.....

Date.....

Chairman of the Council