



WROUGHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 17 October 2022 at 7.00pm
at the Ellendune Community Centre, Barrett Way

Present Cllr J Hewer (Chair)
Cllr L Campisano
Cllr L Gough
Cllr Graham Overbury

Clerk Emma Freemantle

Public 0

FGP/31 **Apologies**

Apologies were received from Cllr N Hooper.

FGP/32 **Declarations of Interest & Applications for Dispensation**

There were no declarations of Interest or applications for dispensation.

FGP/33 **Public Questions**

There were no members of the public present.

Cllr L Gough entered the room at 7.05pm

FGP/34 **Minutes**

Members **RESOLVED** to approve the minutes of the F&GP meeting on 18 July 2022.

FGP/35 **Payment Schedule**

Members **RESOLVED** to approve the Payment Schedule for October 2022, a copy of which appears as Appendix A in the Minute Book.

Members **RESOLVED** to delay the payment for the Ground Works at the Secret Garden Play Area pending the outcome of the next site visit with the contractor on 19 October 2022.

FGP/36 **Bank Reconciliation**

Members received and **NOTED** the bank statement reconciliations for August and September 2022, a copy of which can be found as Appendix B in the Minute Book.

FGP/37 **Income & Expenditure**

Members received and **NOTED** the Income & Expenditure report for the end of September 2022, a copy of which can be found as Appendix C in the Minute Book.

FGP/38 **Card Machine**

Members considered two quotes for the purchase of a card machine reader for the parish office, copies can be found as Appendix D in the Minute Book.

Members **RESOLVED** to approve the quote from Amazon at a cost of £149.99.
Budget available: General Reserves 310

FGP/39 Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Staffing Matters**

FGP/40 Service Level Agreement (SLA) for the Ellendune Hall Trust

Members **RESOLVED** to approve the draft SLA and all recommendations listed 3.1 – 3.3 for the financial support to the Ellendune Hall Trust.

A copy of the report can be found in the Private and Confidential Minute Book.

FGP/41 National Joint Councils Cost of Living Payment

Members received a verbal update from the Clerk regarding the current NJC pay deal offer to staff, backdated to April 2022.

Members agreed not to proceed with implementing pay adjustments for staff until a final decision has been met by UNIONS.

A copy of the offer can be found in the Private and Confidential Minute Book.

Meeting closed at 7.17pm

Signed.....

Date.....

Chairman of the Council