



WROUGHTON CARNIVAL

C E L E B R A T I N G C O M M U N I T Y

Bev Margerison
Carnival Committee Secretary
51 Moormead Road
Wroughton
Wilts
SN4 9BU

17th October 2022

Parish Clerk
Wroughton Parish Council
Ellendune Community Centre
Barrett Way
Wroughton
Swindon
SN4 9LW

Dear Emma,

WROUGHTON CARNIVAL 2023 – THE COMMITTEE REQUEST USE OF THE WEIR FIELD (INC PAVILION) AND PROVISION OF FINANCIAL SUPPORT

The planned date for the Carnival is Saturday 8th July 2023. The Carnival Committee would, therefore, like to request that the Parish Council grant the Committee use of the Weir Field and Pavilion for the purpose of holding the 2023 Carnival at nil cost.

We would like to book the field and pavilion from Friday 7th July until Monday 10th July 2023.

The outline schedule is as follows:

Fri 07/07/23	Event set up and marking out of pitches for stall holders and installation of main event arena and fun fair rides
Sat 08/07/23	Carnival day with field being open to Public from 12.00hrs – 18.00hrs. Stall take down will take place after the event has finished at 18.00hrs followed by a general litter clean
Sun 09/07/23	Full and final clean of the Weir Field and Pavilion
Mon 10/07/23	Removal of skip and toilet facilities

Financial Support

In 2022, the Parish Council agreed to underwrite the Carnival for £2,500.00 and waived the charge to use the Weir Field in order to provide financial support to the Carnival Committee.

The Carnival Committee requests, therefore, that the Parish Council agrees to underwrite the Carnival for £2,500.00 for 2023 and waive the charge for using the Weir Field and Pavilion.

If the Council agrees to the booking of the Weir Field (inc Pavilion) from the 7th July – 10th July 2022 and to providing the financial support, could you please provide confirmation in writing for our records?

If you require any further information, please do not hesitate to contact me.

Yours sincerely

Bev Margerison
Carnival Chair and Secretary
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