

WROUGHTON PARISH COUNCIL



FULL COUNCIL MEETING

Minutes of the meeting held on 19 December 2022 at 7:30pm
at the Ellendune Community Centre, Barrett Way, Wroughton, Swindon, SN4 9LW

Present	Cllr J Hewer (Chair) Cllr L Campisano (Vice Chair) Cllr D Archer Cllr H Dosanjh Cllr D Edwards Cllr T Kewen Cllr G Overbury Cllr N Hooper Cllr N McMahon Cllr H Woodward
Clerk	Emma Freemantle
Public	0
FC/128	<u>Apologies</u> Apologies received from Cllr D Hooper, Cllr B Keetch, Cllr J Kemble, Cllr L Gough and Cllr B Streeton.
FC/129	<u>Declarations of Interest & Applications for Dispensation</u> Cllr L Campisano and Cllr H Dosanjh declared an interest in Agenda Item 15 as they are Trustees to the Wroughton Community Asset Trust.
FC/130	<u>Public Questions</u> There were no members of the public present.
FC/131	<u>Minutes of the Previous Meeting</u> Members RESOLVED to approve the minutes of the Full Council held on 21 November 2022.
FC/132	<u>Chairs Report</u> The Chair provided a brief update to the council and advised that the parish councillor drop in session at the Ellendune Community Centre will be moved from the Friday morning session to a new Saturday morning session from January 2023.
FC/133	<u>Ward Councillor Update</u> Members NOTED an update from Ward Councillors.
FC/134	<u>Police Crime & Commissioner (PCC) Quarterly Report</u> Members NOTED the PCC will be attending the March 2023 Full Council and that any associated policing related queries will be presented at that time. Members NOTED PCCs quarterly update a copy of which can be found as Appendix A in the Minute Book.
FC/135	<u>Grant Application Form</u> Members considered a grant application form from the Ellendune Hall Trust, a copy of which can be found as Appendix B in the Minute Book.

Members **RESOLVED** to defer any further approval for the Grant application pending further information requested of the Ellendune Hall Trust. The

The Chair confirmed that a meeting has been arranged with the Ellendune Hall Trust for Monday 09 January 2023 where further questions will be raised regarding the future financial position of the Trust.

FC/136

Parish Council Christmas Hours

Members **NOTED** the Parish Council Office and Grounds Team Christmas working hours for the Christmas Period are as follows:

Fri 23 Dec	Office Closed 3pm	Grounds Services End 12.30pm	Warm Space 9.30am – 2.30pm
Mon 26 Dec	Office Closed (BH)	Grounds Closed (BH)	x
Tues 27 Dec	Office Closed (BH)	Grounds Closed (BH)	Warm Space 10am – 2pm
Wed 28 Dec	Office Closed (Stat Day)	Grounds Closed (Stat Day)	Warm Space 11am – 4pm
Thur 29 Dec	Office Closed (Stat Day)	Grounds Closed (Stat Day)	Warm Space 2.30pm – 5.30pm
Fri 30 Dec	Office Closed (AL)	Grounds Closed (AL)	Warm Space 9.30am – 2.30pm
Sat 31 Dec	X	X	Warm Space 10.am – 1.00pm

Members **RESOLVED** to volunteer time over the Christmas period to carry out the play area inspections.

FC/137

Warm and Welcome Spaces

Members **NOTED** the volunteer cover in place over the Christmas period to enable the Warm and Welcome Space to continue in the Wroughton Community Library. A copy of the schedule is attached as Appendix C in the Minute Book.

FC/138

Chair and Clerks Forum Minutes

Members received and **NOTED** the minutes from the previous meeting in June 2022, a copy of the Minutes are attached as Appendix D in the Minute Book.

The Chair provided an update following the Chairs and Clerks forum meeting held at the Civic Offices on 12 December 2022. Members **NOTED** that parish councils will be consulted with later in 2023 with regards to taking on additional services from Swindon Borough Council. All present noted that there is little information available at this time however meetings will be arranged when necessary.

Members also **NOTED** that work is currently being done on the Parish Charter and that the parish council should expect to see a draft copy later in the new year.

FC/139

Maunsell Way Pavilion

Members received a report of the Clerk regarding the Grounds Team working at the Maunsell Way Pavilion, a copy of which is attached as Appendix d in the Minute Book.

Members **RESOLVED** to approve the following recommendations within the report:

- 6.1 This report is noted by the parish council.
- 6.2 Items listed at point 4.1 to 4.5 are purchased with the current year's budget of EMR 355 Workshop Building Fund, budget available £17,883.
- 6.5 The Clerk continue to liaise with agent of the Wroughton Business Park on a regular basis in anticipation of a vacant unit becoming available throughout 2023 / 2024.

Recommendations 6.3 and 6.4 were deferred until further information is available.

FC/140

Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Contractually Sensitive**

FC/141

Wroughton Community Library

Members received a report of the Clerk regarding the draft business case for staffing of the library which involves the transfer of staff from Swindon Borough Council.

A copy of which is attached in the Confidential Minute Book.

- 6.1.1 WPC agree to take on the management of the Wroughton Community Library and its staffing from 01 April 2023.
- 6.1.2 WPC are to become committed to working with SBC regarding the TUPE of staff over to WPC.
- 6.1.3 Communication is sent to the Wroughton Community Asset Trust to establish their intentions moving forward, draft attached at 5.4.

FC/142

Closed Churchyard Maintenance

The Clerk provided a verbal update regarding the Wroughton Churchyard closure notice received and confirmed that there will be a site visit taking place at the Churchyard with Swindon Borough Council representatives in early January to discuss the ongoing maintenance requirements.

The meeting closed at 8.48pm

Signed.....

Date.....

Chairman of the Council