

WROUGHTON PARISH COUNCIL



COMMUNITY ASSETS COMMITTEE

Minutes of the meeting held on 06 September 2022 at 7:30pm
at the Ellendune Community Centre, Barrett Way, Wroughton, Swindon, SN4 9LW

Present Cllr G Overbury (Chair)
Cllr N Hooper (Vice Chair)
Cllr J Hewer
Cllr D Hooper

Clerk Oliver Armstrong (Deputy Clerk)

Public 0

CA/14 **Apologies**
Apologies were received from Cllr B Keetch and Cllr L Campisano.

CA/15 **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest or applications for dispensation.

CA/16 **Public Questions**
No members of public in attendance.

CA/17 **Chairs Report**
The Chair reported that work on the Secret Garden play area had started on 05 September 2022. Residents near the play area had received a letter detailing the arrangements for the work, advising that the site has been cordoned off.

The plans had been uploaded to the parish website, which included a virtual tour of final 3D design. The work was expected to take 6 weeks although the final planting scheme was yet to be finalised by WPC. The planting will take place during the winter dormancy period from January to March and it is anticipated that SBC will fund this.

A community engagement event will be planned in 2023 to assist with planting hedgerows, trees and plants.

The Chair advised he would be attending several site meetings to help determine the positioning of two benches and bins in Wroughton and Wichelstowe, which had already been discussed by the committee.

The Chair stated that a BMX youth session will take place on 13 September 2022. Posters and flyers advertising this event had been distributed. The Youth Outreach team will also be there to engage with the attendees and ensure appropriate parental consent is given.

CA/18

Youth Work

The Deputy Clerk reported that the next Youth Working Party meeting had been scheduled for 12 September 2022.

In addition to the BMX session on 13 September, the working party will be reviewing further engagement opportunities.

CA/19

Bus Shelters

Members **NOTED** the bus shelter consultation had been widely publicised and will conclude on 16 September 2022. A copy of the consultation documents is attached as appendix A in the minute book.

CA/20

Bench Installation

Members **NOTED** the report from the Community Projects and Grants Officer, a copy of which appears as appendix B in the minute book.

Members **RESOLVED** to agree a budget of £900 for the bench installation, costs to be met from the General Reserves budget.

Members **RESOLVED** to delegate the final detail including location, plaque wording and unveiling to the Clerk, Chair of Community Assets and Grounds Manager.

CA/21

Bench Installation

Members **NOTED** the report from the Community Projects and Grants Officer, a copy of which appears as appendix B in the minute book.

CA/22

Bin Installation

Members **RESOLVED** to purchase a replacement dual purpose litter/dog bin for East Wichel Way, costs to be met from EMR 300.

CA/23

Weir Field Pavilion

Members **NOTED** the email from Wroughton Football Club requesting the use of a washing machine in the Weir Field pavilion.

Members **RESOLVED** to refuse the request of Wroughton Football Club.

The Deputy Clerk reported that the EICR test needed to be undertaken at the Weir Field, a quote had not yet been obtained.

Members **RESOLVED** to approve expenditure of £250 for EICR testing at Weir Field, costs to be met from the Weir Field Services (4420/210) budget.

CA/24

Maunsell Way Basketball Court

Members **NOTED** the report from the Community Projects and Grants Officer, a copy of which appears as appendix C in the minute book.

Members **RESOLVED** to approve a budget £650 to undertake the marking of the Maunsell Way basketball court and to hold a community engagement event, costs to be met from S106 funding.

Members **NOTED** the Youth Outreach Team and Community Projects and Grants Officer work to engage local residents and young people in the delivery of this project.

Members **RESOLVED** that work shall not begin until after the 5 October 2022.

Cllr N Hooper abstained from voting on the final item

CA/25 Grounds Team Machinery

Members **NOTED** the report from the Deputy Clerk detailing new grounds team machinery, a copy of which appears in appendix D in the minute book.

Members **RESOLVED** to approve a budget of £1,295 for grounds team machinery, cost to be met from the Machinery Purchase (4665/4500) budget.

CA/26 Memorial Cleaning

Members **NOTED** the email from a resident requesting the war memorial be cleaned.

The Deputy Clerk will obtain quotes for the cleaning of the war memorial and report back to the next appropriate meeting.

The meeting closed at 8:15pm

Signed.....

Date.....