



WROUGHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 20 March 2023 at 6.45pm
at the Ellendune Community Centre, Barrett Way

Present	Cllr J Hewer (Chair) Cllr L Campisano (Vice Chair) Cllr L Gough Cllr G Overbury Cllr N Hooper Cllr B Streeton Cllr H Woodward
Clerk	Emma Freemantle
Public	0
FGP/94	<u>Apologies</u> Apologies received from Cllr H Dosanjh
FGP/95	<u>Declarations of Interest & Applications for Dispensation</u> There were no declarations of interest or applications for dispensations.
FGP/96	<u>Public Questions</u> There were no members of the public in attendance.
FGP/97	<u>Minutes</u> Members RESOLVED to approve the minutes of the F&GP meeting on 20 February 2023.
FGP/98	<u>Payment Schedule</u> Members RESOLVED to approve the Payment Schedule for March 2023, a signed copy of which appears as appendix A in the minute book. Action: Clerk to circulate full salary and pension breakdown to all F&GP Members.
FGP/99	<u>Bank Reconciliation</u> Members NOTED the bank statements and reconciliations for February 2023, a signed copy of which appears as appendix B in the minute book.
FGP/100	<u>Income & Expenditure</u> Members NOTED the Income & Expenditure report for 28 February 2023, a copy of which appears as appendix C in the minute book.
FGP/101	<u>Exclusion of Press and Public</u> To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Staffing and Contractual Matters

Recruitment Process

The Clerk provided a verbal update regarding the recruitment process for the Deputy Clerk role.

Members **NOTED** that the interview date for this role has been moved to Thursday 13 April 2023.

Members **NOTED** that the deadline for applications to be received for the new Library Information Assistant role is Friday 24 March 2023 with scheduled interviews taking place on Thursday 30 March 2023.

Meeting closed at 6.55 pm

Signed.....

Date.....

Chairman of the Council