

Vehicle Leasing

1.0 Introduction

- 1.1 The WPC 2023/24 budget for vehicle leasing is set at £12,000 to allow for an additional leased vehicle for the grounds team.
- 1.2 The Deputy Clerk and Grounds Manager have compiled a short list of four suitable vans which meet the criteria and are within the set budget.

2.0 Report Details

- 2.1 WPC is currently leasing an Isuzu D-MAX, the lease agreement for the vehicle has expired and has now entered into a rolling monthly contract. The rolling lease agreement can be terminated by WPC with no financial penalty at any time.
- 2.2 The Grounds Manager recommends retaining the Isuzu D-MAX in the short term and entering into a new 36-month lease agreement for a van. The Grounds Manager will be able to review the effectiveness of having the two different types of vehicle before recommending the Isuzu D-MAX replacement.
- 2.3 The shortlist of vehicles which would meet the criteria of the grounds team are as follows;
 - **Volkswagen Transporter**
 - **Peugeot Expert**
 - **Citroen Dispatch**
 - **Vauxhall Vivaro**
- 2.4 Any lease agreement will require the maintenance package. The grounds team have also requested several key features to be included, such as parking sensors and highway safety beacons.
- 2.5 Three separate quotes from leasing companies will be obtained and the decision on the leasing company should be delegated to Chair, Grounds Manager and Clerk. The detail of the agreement should also be delegated providing the monthly cost does not exceed £500 or exceed a 36 month term.



3.0 Recommendations

- 3.1 To approve a 36-month vehicle lease agreement for one of the vehicles stated in item 2.3 at a maximum cost of £500 per month and to delegate the detail of the agreement to the Clerk, Grounds Manager and Chair.