



Agenda for the Meeting of the Members (who are also the Trustees) of Wroughton Community Asset Trust
To be held following the end of the Wroughton Community Asset Trust AGM
on Thursday 27th July 2023 in Wroughton Community Library, Ellendune Community Centre

1. Apologies for absence.
2. Minutes of AGM immediately preceding this meeting.
3. **Dissolution of Wroughton Community Asset Trust:**
 - a. To agree the Financial report including the Financial Accounts For The Year Ending 2022-23.
 - b. To confirm that any debts and other liabilities incurred since 31st March 2023 have been settled in full or otherwise provided for in full.
 - c. Confirmation that the assets of the Trust (including books, shelving, PC etc) have already transferred to Wroughton Parish Council, which took on full responsibility for the staffing and the running of Wroughton Community Library with effect from 1st April 2023.
 - d. The resolution to be voted on as follows:
The Members (who are also the Trustees) of Wroughton Community Asset Trust (WCAT) resolve to dissolve the Trust, as Wroughton Parish Council took over full responsibility for the staffing and running of Wroughton Community Library, together with all its assets, with effect from 1st April 2023.
 - e. To agree that any unspent grant funds from Wroughton Parish Council shall be returned to the Parish Council.
 - f. To confirm that no liquidator is acting for the CIO.
 - g. Confirmation that this meeting has followed the exact procedure as set out in the Constitution.
4. To agree to provide within 7 days a copy of the resolution to every Trustee/ Member and to note that there are no employees of the Trust.
5. To note that Wroughton Parish Council will keep WCAT's accounting books and records (including cash books, invoices and receipts) on behalf of the Trust for the next 3 years.

MINUTES

All members in attendance

Cathy Martyn

Claire Cuthbert

Lisa Campisano

Brian Boston

Debbie Hooper

Hannah Dosanjh

Tessa Tubb

Amanda Woodhead

Also guest attendee Emma Freemantle

This is now a meeting of the members of the Wroughton Community Asset Trust. Minutes of the AGM immediately preceeding this meeting were agreed as a true and accurate record of the meeting. Proposed by Cathy Martyn and seconded by Hannah Dosanjh

Dissolution of Wroughton Community Asset Trust.

1. The financial report including the Fiancial Accounts for Year ending 2022 and 23 were agreed. All members agree the financial report. The bank account is balanced and these accounts have been agreed by Mark Trigg as an independent auditor. WCAT noted that since March 2023 we have subsequently paid £12,000 rental to Ellendune Hall Trust and the last quarter for staffing to SBC and last broadband payments which have now ceased. The Trust will now proceed to dissolution £16,939.79 now remains in the bank account. WCAT Trustees resolved to keep £2,000 of the remaining funds which was generated by fundraising activities/sales commission and transfer the balance of the unspent grant back to WPC. The remaining £2000 is to be used by the new friends group for promotional or fundraising events e.g. room hire, a licence, an author event etc. Wroughton Parish Council has taken over the funding and running of Wroughton Community Library with effect from 1 April 2023. As noted in the Chair's report a 'Friends' group will be formed to support with fundraising and community events.

The members confirmed that all debts and liabilities incurred since 31 March 2023 were settled in full by WCAT or otherwise provided for in full.

WCAT members confirmed that the assets of the Trust (including books, shelving, PC etc) have already transferred to Wroughton Parish Council, which took on full responsibility for the staffing and the running of Wroughton Community Library with effect from 1st April 2023.

The Members (who are also the Trustees) of Wroughton Community Asset Trust (WCAT) unanimously resolved to dissolve the Trust, as Wroughton Parish Council took over full responsibility for the staffing and running of Wroughton Community Library, together with all its assets, with effect from 1st April 2023.

All members unanimously agreed that any unspent grant funds from Wroughton Parish Council shall be returned to the Parish Council.

All members unanimously confirmed that no liquidator is acting for the CIO.

All members confirmed that this meeting has followed the exact procedure as set out in the Constitution.

All Trustees and members are present at this meeting and have received and voted on the resolution above. The meeting noted that there are no employees of the trust as both library staff members are now employees of Wroughton Parish Council with effect from 1 April 2023

Members noted that Wroughton Parish Council will keep WCAT's accounting books and records (including cash books, invoices and receipts) on behalf of the Trust for the next 3 years.

Action Arising **/cathy and Amanda to tidy this up**

Claire to list payments made since 31st March 2023 and to confirm that any payments resulting from fines paid to the sum up machine will need to be transferred to WPC. This will be actioned as soon as the new friends current account can be opened.

Sally to arrange for the WPC account to be added to the sum up machine ASAP (contact Hannah if further support needed).

THE MEETING FINISHED AT 8.29pm