



Wroughton Community Asset Trust AGM

**At 7pm on Thursday 27th July 2023
In Wroughton Community Library, Ellendune Community Centre**

Agenda

1. Apologies for absence
2. Minutes of previous AGM on 24th January 2023
3. Usage data
4. Chair's Report including update from Wroughton Parish Council and formation of the new Friends Group
5. Financial report including receipt and signoff of Final Accounts for Dissolution of Wroughton Community Asset Trust for the Charity Commission
6. Any Other Business

MINUTES OF MEETING

In attendance

Cathy Martyn (Chair)
Amanda Woodhead (Acting Secretary)
Claire Cuthbert (Treasurer)
Hannah Dosanjh
Lisa Campisano
Brian Boston
Tessa Tubb
Debbie Hooper
Emma Freemantle Clerk to Wroughton Parish Council

1. Apologies – none – all Trustees in attendance

2. WCAT Trustees agreed these were an accurate summary of the WCAT AGM of 24 January 2023 and the minutes were signed by the Chair as a true account.
3. Usage Data – discussed. A record of usage is attached. Upward trend for usage and attendance was noted and celebrated. Summer Reading Challenge has now started for school holiday period.
4. Chairs Report for July AGM – discussed and attached. Emma Freemantle, Clerk of Wroughton Parish Council gave an update that 6.7% of Parish budget is spent on library provision. Report is attached.
5. Financial report and dissolution of the WCAT. The accounts for 1 April 2022 to 31 March 2023 were noted by all Trustees at this AGM, the second AGM held in 2023. The bank account is balanced and these accounts have been agreed by Mark Trigg as an independent auditor. WCAT noted that since March 2023 we have subsequently paid £12,000 rental to Ellendune Hall Trust and the last quarter for staffing to SBC and last broadband payments which have now ceased. The Trust will now proceed to dissolution £16,939.79 now remains in the bank account. WCAT Trustees resolved to keep £2,000 of the remaining funds which was generated by fundraising activities/sales commission and transfer the balance of the unspent grant back to WPC. The remaining £2000 is to be used by the new friends group for promotional or fundraising events e.g. room hire, a licence, an author event etc. Wroughton Parish Council has taken over the funding and running of Wroughton Community Library with effect from 1 April 2023. As noted in the Chair's report a 'Friends' group will be formed to support with fundraising and community events.
6. AOB – none raised