

WROUGHTON PARISH COUNCIL



PARISH COUNCIL MEETING

Minutes of the meeting held on Monday 21 August 2023 at 7:30pm
at the Ellendune Community Centre, Barrett Way, Wroughton, Swindon, SN4 9LW

- Present** Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr D Archer
Cllr G Cook
Cllr D Edwards
Cllr N McMahon
Cllr G Overbury
- Clerk** Cathy Martyn (Deputy Clerk)
- Public** 1 – the Chair of the Ellendune Hall Trust
Ward Cllr B Ford and Cllr D Martyn.
- FC/070** **Apologies**
Apologies were received from Cllr D Hooper, Cllr N Hooper, Cllr B Keetch, Cllr H Woodward and Cllr B Streeton.
- FC/071** **Declarations of Interest & Applications for Dispensation**
No Declarations of Interest or applications for dispensation required.
- FC/072** **Public Questions**
The Chair of the EHT acknowledged the financial support from WPC over the years and noted the difficulty the EHT had had recruiting trustees. He asked the Council to support the proposal set out in the agenda that the Parish Council should become the Sole Trustee of the EHT.
- FC/073** **Minutes**
Members **RESOLVED** to approve the minutes of the Parish Council meetings held on 27 June 2023 and 17 July 2023.
- FC/074** **Ward Councillors' Update**
Councillor Ford advised that Ridgeway Hospital had recently submitted their planning application and he was supportive of it, with the proviso that any of the mature trees should be retained. The Chair advised he had received an email from a resident who had a mature tree behind their rear boundary who wanted the tree retained. Councillor Ford advised that he would ask for it to go to Planning Committee if it were to be refused.

Broadband: Both Councillor Ford and Councillor Martyn had attended a meeting with the relevant Cabinet Member, however they acknowledged that the issues were not within SBC's control. Councillor Ford had sent the Parish Council a copy of the information received from the Cabinet Member. BDUK had submitted a bid for the whole SW region, but the 273 properties which were not now being included by Cityfibre would not be part of that bid. However, if the bid were to be successful, it was hoped that the 273 homes could then be added in.

Borough Ward Boundary Online Consultation: Councillor Ford has received complaints from residents who are disenfranchised because they are not online. He has raised this with SBC.

Parking restrictions in North Wroughton: Councillors Ford and Martyn have asked that these are not implemented until the new parking bays are available, as anything otherwise would exacerbate the existing parking issues.

Single person's council tax discount: Both Councillors Ford and Martyn have received complaints and concerns from residents who cannot apply online. They now have a phone number for anyone to use who is not online.

Highways Issues and concerns: Both Councillors Ford and Martyn Met with Highways Officers. There remains a long log of concerns and progress is slow.

Road resurfacing: the B4005 between the Toll House and Chiseldon, the stretch by The Patriots Arms and sections of Priors Hill have all been resurfaced to a good standard.

Speeding on Church Hill: any speed strips were likely to have been deployed by developers and not by SBC. Councillor Martyn will contact the Police to ask whether they can do some speed monitoring. The Chair asked whether it would be possible to install a Vehicle Activated Sign. Councillor Martyn will make enquiries.

School Safe Environment Zones: Both Councillors Ford and Martyn attended a meeting with SBC officers at all 3 local schools. The consultation about Inverary Road had already gone out and Councillor Martyn will ask SBC for the extremely short deadline for residents to respond to be extended. The plans for the Infant School had only just been received and needed to be considered.

Red Barn gate: This should be in place by the end of August.

The Chair thanked Cllr Ford for his help in getting the questions over the s.106 for Alexandra Park resolved, and asked whether he could facilitate the money being transferred as soon as possible. Cllr Ford confirmed that Cabinet had agreed the transfer and he would chase it up if nothing had been heard by the end of this week.

The Ward Councillors left at 7.46pm.

FC/075 **Members agreed to bring Agenda Item 15 forward.**

FC/076 **Exclusion of Press and Public**

Members **RESOLVED** that in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Contractually Sensitive**

FC/077 **Ellendune Hall Trust – Wroughton Parish Council as Sole Trustee**

Members **NOTED** the notes from the meeting held on 31st July 2023 with Wroughton Parish Council and the Ellendune Hall Trust and also the impact of the additional workload which would be generated for the Parish Council Officers if WPC became sole trustee.

Members **NOTED** the existing EHT insurance would also cover the Parish Council as Sole Trustee, and that the EHT was undecided whether to continue with the existing Trust, meaning the Trustees might rewrite the existing EHT constitution rather than proceeding any further with the CIO.

Members **NOTED** the legal advice received by email dated 15 August 2023.

Members **RESOLVED** to agree that the Parish Council should become the Sole Trustee to the Ellendune Hall Trust.

Action: Clerk to set up the EHT working party and discuss any insurances required.

- FC/ 078** **The exclusion of the press and public was ended as it was not required for the subsequent items other than the final item for which it was reinstated, as per the minute.**
- FC/079** **Chairs Report**
Members received a report from Chair, a copy of which appears as Appendix A in the Minute Book.
- FC/080** **Parish Council Representatives Report**
- FC/080.1** **Transport Representatives**
The Transport Representatives would be meeting Jon Harris, SBC Head of Strategic Transport. The notes which had been supplied with the Full Council agenda were intended for that meeting. Members would be updated after the meeting had taken place. There would be continuing delays to all bus services due to closure of Corporation Street. Flemming Way subway had now been closed.
- FC/080.2** **Carnival Committee**
The AGM would take place on Tuesday 19 September 7pm at The White Hart. There had been a report of damage done to the Weir Field by a small oil spillage. The Carnival Committee would be contacting the stall holder concerned to ensure it did not happen again next year.
- FC/081** **Wroughton Community Asset Trust (WCAT) – Wroughton Community Library**
Members **NOTED** the minutes from the WCAT AGM dated 27 July 2023, a copy of which appears as Appendix B in the Minute Book.
- Members **NOTED** provision had been made to pay any outstanding payments as required by the Charity Commission in order to dissolve WCAT.
- Members **NOTED** the Clerk's Report to WCAT Final Meeting dated 27 July 2023, a copy of which appear as Appendix C in the Minute Book.
- Members **NOTED** the minutes from the final WCAT meeting dated 27 July 2023, a copy of which is attached as Appendix D in the Minute Book.
- FC/082** **Ellendune Hall Trust Anniversary Event**
Members **NOTED** the report from the Deputy Clerk.
- Members **RESOLVED** as follows:
- To budget £1,000 for the purchase of a bench and memorial plaque to be installed on the triangular grass area outside the ECC using the existing budget of £20,000 code 4800/550 allocated for the ECC, of which the EHT has requested £15,000.**
- To agree that the Projects Officer investigate whether there are any grants available to buy a bench, and if so provide support to the EHT to bid. If that bid were to be successful, the budget to purchase the bench would not be required.**
- To ask the EHT whether they would cover the cost of the commemorative plaque.**
- To ask the EHT to provide the main hall as a venue free of charge.**
- For Parish Councillors to host a public dedication ceremony on the morning of Saturday 16th March, inviting user groups and past EHT Trustees to attend and bring food to share.**

To ask the EHT to cover the cost of providing a large celebration cake, similar to that which WPC bought for the launch of the Tildesley Trail. If the EHT declined, then we suggest that WPC cover the cost from the budget code 4800/550. We anticipate this would cost in the region of £100.

To agree the wording on the plaque as follows:

To commemorate the 3 founding trustees of the Ellendune Hall Trust: Harold Rushen, Peter Elliott and James Brawley, who were responsible for the building of the Ellendune Community Centre in 1974, and all the trustees since who have helped maintain this building for the benefit of the local community during the past 50 years. 16th March 2024

FC/083

Planning & Highways Committee Decisions

Members retrospectively **NOTED** the decisions of the Planning & Highways Committee dated Wednesday 16 July 2023.

All Members present agreed with the comments, a copy of which are attached as Appendix E in the Minute Book.

FC/084

Co Option Vacancy

Members **NOTED** that only one application had been submitted.

Members **RESOLVED** to extend the deadline for co-option applications to Friday 8 September, for a decision to be made at September's Full Council meeting.

Action: Clerk to ensure that advertisements are re-distributed, including local social media pages.

FC/085

Christmas Event 2023

Members **NOTED** the report from the Deputy Clerk regarding the Christmas Lights Switch-on Event and the report from the Deputy Clerk regarding the Christmas Community Engagement.

Members **RESOLVED** the following:

To agree the quote of £5,550 from FinePines for the supply, installation, decoration & removal of a 30ft premium cut display Norway Spruce Christmas Tree with lights.

To agree the quote of £35 from Hickmans to PAT test the Moat lights for the Grounds Team to install/ remove and to PAT test the light motifs for the Grounds Team to install them on TickTock's building and remove them after Christmas, and to accept there may be some additional cost for new plugs and fittings etc.

To agree not to install any motifs onto streetlights as there is insufficient budget.

To agree to purchase an additional string of lights for the Moat, assuming the cost does not exceed the £1,000 remaining in the budget. Last year the lights cost £450.00 + VAT plus connector & plug.

To agree a donation of £100 to Wroughton Silver Band to play at the switch-on event. (Same donation as 2022).

To agree the quote of £140 for Swindon AudioHire to provide the sound system at the switch-on event.

To agree cost of up to £100 for the community engagement aspect of the event (see separate report attached).

To agree the Projects Officer should do a mailshot to potential sponsors.

FC/086 **Exclusion of Press and Public**
Members **RESOLVED** in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.
Reason: **Contractually Sensitive**

FC/087 **Play Area Tender Document**
Members **RESOLVED** to agree the draft tender document for both the Weir Field play area replacement and Badgers Brook play area refurbishment with than amendment that that the contractor should provide a copy of the insurance policy in addition to their insurance certificate.

Meeting closed at 8.24 pm

Signed.....
Date.....
Chairman of the Council