

Swindon Local Council Forum
Subsidiary of the Wiltshire Association of Local Councils for the Swindon area

To All Members of the Forum

8th September 2023

Dear Members,

Please find attached the agenda and supporting documents for the next meeting of the Swindon Local Councils Forum which will be held in Committee Room 1, Civic Offices, Euclid Street on **Thursday 21st September 2023**.

If you have any questions for Councillor Jim Grant (SBC Cabinet Member for Communities and Joint Working) and Deborah Bourne (Wiltshire Association of Local Councils – Local Council Advisor) then please filter these through to me at deputyclerk@haydonwick.gov.uk so I can collate them and share them in advance of the meeting.

The September meeting is also the Annual General Meeting, so if you have any nominations for Chair or Vice Chair and/or would like to be a representative for the Forum on attendance at external meetings/groups then please let me know in advance of the meeting.

Yours sincerely,

Laura Cutter
Secretary

Swindon Local Councils Forum
Annual General Meeting Agenda – 21st September 2023
7pm – 7.15pm in Committee Room 1, Euclid Street, Swindon

- 1 Election of Chairman**
 - 2 Election of Vice Chairman**
 - 3 Confirmation of the Secretary**
 - 4 Confirmation of External Representatives**
 - a) SBC Standards Committee
 - b) Wiltshire and Swindon Countryside Access Forum
 - c) Swindon Youth Advisory Group
 - 5 Financial Report 2022/2023**
 - 6 To note that the Minutes of the Annual General Meeting held on 29th September 2022 were signed off at the December 2022's Forum meeting. These are attached for your records.**
-

Swindon Local Councils Forum
Agenda – 21st September 2023
7.15pm – 9pm in Committee Room 1, Euclid Street, Swindon

- 1 Apologies**

To receive and accept apologies.
- 2 Minutes**

To confirm the minutes of the meeting held on Thursday 15th June 2023 (attached).
- 3 Introduction from WALC's Local Councils Advisor**

To receive an introduction from Deborah Bourne, Local Council Advisor for the Wiltshire Association of Local Councils (WALC) and discuss ways in which communications between the Forum and WALC can be improved.
- 4 Introduction from Councillor Jim Grant (SBC Cabinet Member for Communities and Joint Working)**

To receive an introduction from Councillor Jim Grant, introduce the purpose of the Forum and discuss ways to improve joint working.
- 5 Borough & Local Councils Draft Charter (Protocol)**

To receive an update from the working party (if required) on the Borough & Local Councils Draft Charter 2023.
- 6 SBC Elections Cycle**

To consider whether the Forum should submit comments to SBC with regards to the consultation of the SBC Elections Cycle.
- 7 Members Reports**

To note any updates from Members that do not appear on the agenda.
- 8 Items for the Next Agenda**

To be passed to the Secretary prior to the next meeting 21st September 2023.