



WROUGHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 18 September 2023 at 6.45pm
at the Ellendune Community Centre, Barrett Way

Present	Cllr J Hewer (Chair) Cllr L Campisano (Vice Chair) Cllr D Archer Cllr L Gough Cllr N Hooper
Clerk	Emma Freemantle
Public	0
FGP/50	<u>Apologies</u> Apologies were received from Cllr G Overbury, Cllr B Streeton, Cllr B Keetch and Cllr H Woodward.
FGP/51	<u>Declarations of Interest & Applications for Dispensation</u> No declarations of interest & applications for dispensation were received.
FGP/52	<u>Public Questions</u> There were no members of the public in attendance.
FGP/53	<u>Minutes</u> Members RESOLVED to approve the minutes to be a true and accurate record of the F&GP meeting on 21 August 2023.
FGP/54	<u>Payment Schedule</u> Members RESOLVED to approve the Payment Schedule for September 2023, a signed copy of which appears as Appendix A in the minute book.
FGP/55	<u>Bank Reconciliation</u> Members NOTED the bank statements and reconciliations for August 2023, a signed copy of which appears as Appendix B in the minute book.
FGP/56	<u>Income & Expenditure</u> Members NOTED the Income & Expenditure report for August 2023, a copy of which appears as Appendix C in the minute book. Action: Clerk to include new budget header for the Grounds Team Workshop within the new financial year budget.
FGP/57	<u>Half Year Budget Review</u> Agreed Item deferred to next meeting.
FGP/58	<u>Financial Regulations</u> Members RESOLVED to agree the amendments to the parish councils' financial regulations, a copy of which can be found as Appendix C in the Minute Book.

FGP/59

Exclusion of Press and Public

Members **RESOLVED** in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Staffing Matters and Contractually Sensitive**

FGP/60

Staffing Update

Members considered a report of the Clerk, a copy of which can be found in the confidential Minute Book.

Members **RESOLVED** to approve **all** recommendations 3.1 – 3.6 listed within the report.

Action: Clerk to actively investigate an apprentice role for the Grounds team once Government Funding becomes available.

FGP/61

Insurance Review

To note the comments from the parish council's insurance broker and note the amendments within the policy review for the period 01/10/2023 to 30/09/2024, a copy of the policy can be found in the confidential Minute Book.

Action: Clerk to chase up quote with current broker for Cyber Insurance cover and bring back to the next appropriate meeting.

Meeting closed at 7:21pm

Signed.....

Date.....

Chairman of the Council