



WROUGHTON PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 18 December 2023 at 6.45pm
at the Ellendune Community Centre, Barrett Way

Present	Cllr J Hewer (Chair) Cllr L Campisano (Vice Chair) Cllr D Archer Cllr N Hooper Cllr N McMahon Cllr L Gough Cllr H Woodward
Clerk	Emma Freemantle
Public	0
FGP/81	<u>Apologies</u> Apologies were received from Cllr G Overbury and Cllr B Streeton.
FGP/82	<u>Declarations of Interest & Applications for Dispensation</u> No declarations of interest & applications for dispensation were received.
FGP/83	<u>Public Questions</u> There were no members of the public in attendance.
FGP/84	<u>Minutes</u> Members RESOLVED to approve the minutes to be a true and accurate record of the F&GP meeting on 18 November 2023.
FGP/85	<u>Payment Schedule</u> Members RESOLVED to approve the Payment Schedule for December 2023, a signed copy of which appears as Appendix A in the minute book.
FGP/86	<u>Bank Reconciliation</u> Members received and NOTED the bank reconciliations for November 2023. Copies are attached as Appendix B in the Minute Book.
FGP/87	<u>Income & Expenditure</u> Members received and NOTED the Income and Expenditure report for the accounts as at 31 November 2023. A copy can be found as Appendix C in the Minute Book.
FGP/88	<u>Library Broadband</u> Members considered a quote from the parish councils' current broadband provider SCGsw for the extension of broadband installation into the library to create a separate network, a copy of the quote is attached as Appendix D in the Minute Book. Members RESOLVED to agree the Installation cost of £600.00 and to use budget available: 4111/700: £12,000

- FGP/89** **Parish Councillor Allowances**
Members received recommendations from Swindon Borough Council from the Independent Remuneration Panel for the Allowances for Parish and Town Councils in 2024/2025. A copy of the guide is attached as Appendix E in the Minute Book.
- Members **RESOLVED** to agree to adopt the parish council allowances as advised by SBC for the new financial year 2024/2025.
- FGP/90** **CIL Funds**
NOTED receipt of CIL funds totalling £135,559 from Swindon Borough Council. Members **NOTED** that funds are to be spent within 5 years of receipt and to be used for community benefit.
- The Clerk confirmed that the use of funds will be decided by a meeting of the full council and that a CIL meeting will be arranged in February 2024.
- FGP/91** **Common Farm Solar Farm**
Members received correspondence from Swindon Borough Council a copy of which appears as Appendix F in the Minute Book.
- Members **RESOLVED** to agree to accept the funds totalling £68,000 and the Clerk will confirm in writing to Swindon Borough Council.
- All **NOTED** that funds are to be spent on Community Benefit and reported back to SBC annually and any decisions on use are to be decided by a meeting of the Full Council.
- FGP/92** **Parish Council Draft Budget 2024 / 2025**
Members considered the parish councils draft budget for the next financial year and the respective precept demand, a copy of which appears as Appendix G in the Minute Book.
- Members **NOTED** the withdrawal of the parish councils Council Tax Support Grant allowance from Swindon Borough Council which results in a loss of income of £9,760. Also **NOTED** that the tax base figure has increased by 3.4% and is now 3537.
- Members **RESOLVED** to agree to recommend that Budget A is recommended to the Full Council meeting in January which results in a precept demand of £719,006.
- The increase for the new financial year is to cover all tree works required, additional grounds maintenance staff, loss of the council tax support grant, increase in utilities and cost of living etc.
- FGP/93** **CCLA Deposit Fund**
Members **NOTED** that the parish council will be meeting with the Relationship Manager of the CCLA Public Sector Deposit Fund on Monday 22 January 2024 at 6pm.
- FGP/94** **Policies**
Members **RESOLVED** to **DEFER** the adoption of a new parish council Safeguarding policy and Disclosure and Barring Service (DBS) A copy of the policies can be found as Appendix H in the Minute Book.
- Cllr N Hooper will meet with the Deputy Clerk to suggest alterations and bring the final policies back to the next appropriate meeting.

Meeting closed at 7:23pm

Signed.....

Date.....

Chairman of the Council