

WROUGHTON PARISH COUNCIL



PARISH COUNCIL MEETING

Minutes of the meeting held on Monday 18 December 2023 at 7:30pm
at the Ellendune Community Centre, Barrett Way, Wroughton, Swindon, SN4 9LW

Present

Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr D Archer
Cllr G Cook
Cllr G Edwards
Cllr D Hooper
Cllr N Hooper
Cllr B Keetch
Cllr N McMahon
Cllr H Woodward

Ward Cllr D Martyn

Clerk Public

Emma Freemantle
PC Simon Graw
PCSO Justine Trueman
One member of the public.

FC/143

Apologies

Apologies were received from Cllr J Kemble, Cllr G Overbury, Cllr T Kewen, Cllr B Streeton, Ward Cllr B Ford.
Apologies also from SBC Strategic Transport Officer, Jon Harris.

FC/144

Declarations of Interest & Applications for Dispensation

There were no declarations of interest or applications for dispensations.

FC/145

Public Questions

PC S Graw confirmed that there had been 24 reported crimes in the last month ranging from Vehicle crimes, car theft and domestic violence.

PCSO J Trueman confirmed that verbal crimes have been committed and damage to property on the Cricket Field. The Clerk advised that there is CCTV available to view on the pavilion perimeter however the cameras don't reach as far as the cricket square.

Additional lighting may help with security issues – consider installing new or extra lighting.

The Chair advised that there is an abandoned car on Comet way, just before you turn right to the hotel, the police confirmed that they will look into this further.

19.40 PCSOs left the meeting.

FC/146

Introduction from SBC Officer, Jon Harris.

Apologies received from Swindon Borough Councils Strategic Transport Officer, Jon Harris.

FC/147

Committee Membership

Members **RESOLVED** to elect Cllr H Woodward onto the Open Spaces Committee.

Cllr H Woodward will provide an update on footpaths at the next Open Spaces meeting in February.

FC/148

Minutes

Members **RESOLVED** to agree that the minutes of the council meeting held on 20 November 2023 are a true record.

FC/149

Chairs Report

The Chair suspended standing orders and moved his report to Private and Confidential.

FC/150

Ward Councillor Update

Ward Cllr D Martyn provided an update on borough matters:

Waste collection – the new system seems to be setting down slightly now however if collections are missed then SBC encourage residents to report them via online portal. Any specific issues put forward to ward councillors will be raised directly with officers accordingly.

A reminder that all Christmas tree collections are only available now to the green bin subscribers and that trees need to be put out for collection at the same time as the green bin.

Street lighting replacements have now been complete, the only two lights still to be changed are now at the end of Inveraray road.

Broadband – Swindon has been deprioritised by City Fibre.

City fibre have deprioritised Swindon (Wroughton) as the area for continued install and there are now no further plans to complete any new works.

Earthline – movements have been significantly reduced but not gone completely. Ward councillors are adding complaints to the traffic commissioner

Public Transport – Cllr N Hooper asked if there had been transport cuts within the new SBC budget? Cllr D Martyn confirmed that he will take the query formally back to SBC.

Cllr D Martyn left the meeting at 7.50pm

FC/151

Parish Chairs and Clerks Engagement

Members receive the minutes from the previous Chairs and Clerks meeting dated 23 October 2023 and **NOTED** that the next meeting is still to be arranged. A copy of the notes are attached as Appendix A in the Minute Book.

FC/152

Parish Council Representatives' Report

Members **NOTED** updates from Members of outside bodies:

10.1.1 Ellendune Hall Trust, (Clerk) **NOTED**, copy attached as Appendix B in the Minute Book.

10.1.2 Transport Reps (Cllr G Overbury) No update other than Corporation street has been re opened.

10.1.3 Wroughton History Group (Cllr D Archer)

10.1.4 Friends of Wroughton Library (Deputy Clerk) **NOTED**, copy attached as Appendix C in the Minute Book.

10.1.5 Carnival Committee, **NOTED** the date is 06 July 2024.

FC/153

S106 funds

Members **NOTED** the receipt of S106 funds totalling £25,510.33 from Swindon Borough Council. The Clerk confirmed that funds are to be spent in consultation with the Alexandra Park Residents Association (APRA) and to be allocated for repair work to the Hogging Path.

The Chair advised that the Management Company at Alexandra Park, First Port, are already in the process of collating quotes for the footpath repair work. The group are currently deciding whether or not the sections of the footpath need to be repaired or replaced completely.

APRA are meeting again on 05 January 2024 to discuss the quotes further, once agreed they will update the parish council accordingly.

FC/154

Grounds Team Workshop

Members received an update from the Clerk regarding the new Grounds Team Workshop budget and ongoing expenditure, a copy can be found as Appendix D in the Minute Book.

FC/155

Play Areas

Members **NOTED** the update from the Community Projects and Grants Officer regarding the new play area equipment installation at the Weir Field and Badgers Brook Play area, a copy of the report can be found as Appendix E in the Minute Book.

Action: Community Projects and Grants Officer to look at the lighting surrounding the new Weir Field Play area. An analysis of all lighting from Willowbrook Gardens through to Wainwright Mews footpath requires documenting.

Thoughts need to be given to security lighting on the pavilion and whether new bulbs or columns should be considered to enhance visibility and safety in the area.

FC/156

Wroughton Parish Council Tender Awards 2023

Cleaning Contract – Members **NOTED** that the parish councils cleaning contract was awarded to Aafd Cleaning on 18 September 2023 (Min ref FC100).

NOTED Contract term 01 Nov 2023 to 31 Oct 2026

NOTED Contract value £10,785.50.

Grounds Maintenance Contract – Members **NOTED** the parish councils Grounds Maintenance contract was **NOTED** awarded to Countrywide on 18 September 2023 (Min Ref FC099)

NOTED Contract Term 01 Mar 2024 to 31 October 2026.

NOTED Contract Value £10,156.66

Weir Field Play Area Contract – Members **NOTED** that the parish council awarded the Weir Field and Badgers Brook Play area contract to Kompan on 16 October 2023 (Min ref FC126) value of contract £80,513.

A member of the public left the meeting at 20.05.

FC/157

Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Contractually Sensitive**

The Chair reinstated standing orders.

FC/158

Chairs report

The chair provided an update report, a copy is attached in the Confidential Minute book.

20.19 meeting finished.

Meeting closed at 8.59 pm

Signed.....

Date.....

Chairman of the Council