

WROUGHTON PARISH COUNCIL



OPEN SPACES COMMITTEE

Minutes of the meeting held on 6th February 2024 at 7:30pm at the Ellendune Community Centre, Barrett Way, Wroughton, Swindon, SN4 9LW

- Present** Cllr D Archer (Chair)
Cllr L Campisano
Cllr J Hewer
Cllr N Hooper
Cllr T Kewen
Cllr B Streeton
- Clerk** Cathy Martyn (Deputy Clerk)
- Public** 0
- OS/47** **Apologies**
Apologies were received from Cllrs L Gough and H Woodward.
- OS/48** **Declarations of Interest & Applications for Dispensation**
Cllr Kewen declared a personal non-prejudicial interest in item OS/52.
- OS/49** **Public Questions**
None.
- OS/50** **Chairs Report**
None.
- OS/51** **Minutes**
Members **RESOLVED** to approve the minutes from the Open Spaces committee meeting on 5th December 2023, a copy of which is attached as Appendix A.
- OS/52** **Allotments Update.**
Members NOTED the Map attached as Appendix B, showing the vacant plots and plots which had been let recently.

Members RESOLVED that vacant plots 14, 14a, 42 and 149 be given priority and be cleared and offered out within the next month.
- OS/53** **Tree Works: update on progress.**
1. Members NOTED the update report outlining the update on progress, a copy of which is attached as Appendix C, and that the tree works which Bawdens advised should be carried out within 3 months of their Tree Survey in 2022 have now started.
 2. Members NOTED that any other outstanding tree works identified by Bawdens in their Tree Survey of 2022 will go through the tender process as a single tender, and that it was hoped to bring a draft tender document to February's Full Council meeting.

3. Members RESOLVED to approve the quote from Bawdens for £650 + VAT to carry out a PiCUS test on Tree 186 at the Moat (the old, large horse chestnut tree) with costs to be taken from the Tree Works budget for 2023-24 4650/450.
4. Members RESOLVED to approve retrospectively the quote from Transition Trees of £6,035 + VAT to carry out the works which Bawdens recommended should be carried out within 3 months of their 2022 Tree Survey, the money to be taken from General Reserves.

OS/54 Willow Brook Garden Barrier

Members RESOLVED that this work should be completed before the Duck Race in May.

OS/55 Willow Brook Garden: Footpath Improvements.

Members NOTED the report and quote from JM O'Toole, copies attached as Appendix D.

Members RESOLVED to accept Option 1 at £18,148 + VAT from the quote dated 26 January 2024 from JM O'Toole. ie: To replace the existing paths with tarmac, and to install a new tarmac hard standing in front of the Millennium Wall, including widening the existing tarmac path from Barrett Way and branching off to form a short stretch of connecting path to the new hardstanding in front of the Millennium Wall, costs to be taken from the Footpaths Reserve S.106 code 360, this work to be commissioned as a matter of urgency.

OS/56 Bollard at North Wroughton and damage by vehicle accessing the fields.

Members NOTED the photos of the damage which has been caused, copies of which are attached as Appendix E, also that the resident had been asked to ensure that their contractor replaced the bollard and padlock as a matter of urgency.

ACTION: In the interests of public safety and to reduce the risk of more vehicles driving onto the grass, Members asked that the resident be given a deadline of 2 weeks in which to replace the bollard and padlock, failing which the Parish Council's Grounds Team would replace them and invoice the resident to recover the costs.

OS/57 Fly Tipping in the Weir Field.i

Members NOTED the photos of the recent fly tipping, attached as Appendix F, and that letters had been sent to the residents concerned to try to ensure it did not recur. Members thanked the Grounds Team for removing the flytipping and clearing the area.

OS/58 Footpaths.

Members NOTED that Cllr Woodward would bring her report to April's meeting.

OS/59 Scarrotts Funfair.

Members NOTED the request from Scarrotts Funfair to bring their annual fair to Maunsell Way 1st – 4th August, arriving a few days prior for set-up. Members gave their in-principle agreement and NOTED that this would be formally approved at February's F&GP meeting.

The meeting closed at 20:03.

Signed.....

Date.....